



CONCIERGE ELITE

Download the Concierge Elite app from the Apple App Store, Android Google Play or Windows App Store (search for Concierge Elite) or visit www.freemanco.com/solutions/mobile to learn more. This will give you the ability to:

- Submit requests for service
- View previous & current orders
- Sign up for freight notifications
- Request shipping labels
- Receive empty return notifications
- Express checkout of the show

For a short demo of Concierge Elite, go to www.freemanco.com/cedemo to view its many features.

SERVICE INFORMATION

BOOTH EQUIPMENT

Each 10' x 10' booth will be set with 8' high black and white back drape, 3' high black side drape, and one 7" x 44" identification sign.

EXHIBIT HALL CARPET

The exhibit hall is not carpeted; however, the aisles will be carpeted in black.

Please note: Show Management requires all booths to have carpet or a suitable floor covering.

For your convenience, rental carpet is available through Freeman. Please refer to the Carpet Brochure and Order Form.

DISCOUNT PRICE DEADLINE DATE

Order early to take advantage of advance order discount rates, place your electrical order by April 16, 2015 and rental exhibits, furniture, accessories etc., by April 23, 2015.

SHOW SCHEDULE

EXHIBITOR MOVE-IN

For more information and helpful hints on pre-show procedures and move-in, please go to www.freemanco.com/preshowFAQ

Friday May 15, 2015 7:00 AM - 9:00 PM

Please note that overtime rates will apply for labour and material handling after 4:00 PM.

EXHIBIT HOURS

Saturday	May 16, 2015	9:00 AM - 4:30 PM
Sunday	May 17, 2015	9:00 AM - 4:30 PM
Monday	May 18, 2015	9:00 AM - 4:30 PM

EXHIBITOR MOVE-OUT

For more information and helpful hints on post-show procedures and move-out, please go to www.freemanco.com/postshowFAQ

Monday	May 18, 2015	4:30 PM - 9:00 PM
Tuesday	May 19, 2015	8:00 AM - 12:00 PM

Please note that Monday, May 18, 2015 is a holiday in Canada, and doubletime rates will apply for labour, and overtime on material handling all day.

FREEMAN SERVICE CENTRE

Friday	May 15, 2015	7:00 AM - 9:00 PM
Saturday	May 16, 2015	9:00 AM - 4:30 PM
Sunday	May 17, 2015	9:00 AM - 4:30 PM
Monday	May 18, 2015	9:00 AM - 9:00 PM
Tuesday	May 19, 2015	8:00 AM - 12:00 PM

DISMANTLE AND MOVE-OUT INFORMATION

All exhibitor materials must be removed from the exhibit facility by Tuesday, May 19, 2015 at 12:00 PM. To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Tuesday, May 19, 2015 at 9:00 AM.

POST SHOW PAPERWORK AND LABELS

Our Exhibitor Services Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

SERVICE CONTRACTOR CONTACTS / INFORMATION:**FREEMAN**

205 Viger West, Suite 207
Montreal, Quebec, Canada H2Z 1G2
514-868-6666 fax 514-394-2667
FreemanMontrealES@freemanco.com

EXHIBIT TRANSPORTATION

Toll Free 1-877-478-1113
Local 905-951-1612
Fax 514-394-2667

SHIPPING INFORMATION

Warehouse shipping address:

Exhibiting Company Name / Booth # _____
THE AESTHETIC MEETING 2015
C/O FREEMAN / YRC REIMER
1725 CHEMIN ST-FRANÇOIS
DORVAL, QUEBEC H9P 2S1 CANADA

Freeman will accept crated, boxed or skidded materials **beginning April 15, 2015** at the above address. All shipments received at the warehouse **after May 11, 2015 are subject to additional late shipment charges**. Materials **must arrive by May 12, 2015**. After that date, all shipments will be refused. The warehouse will receive shipments Monday through Friday during the hours of 8:00 AM - 4:00 PM. To check on the arrival of freight, please call 514-868-6666.

Show site shipping address:

Exhibiting Company Name / Booth # _____
THE AESTHETIC MEETING 2015
PALAIS DES CONGRES DE MONTREAL
C/O FREEMAN
163 ST-ANTOINE WEST
MONTREAL, QUEBEC H2Z 1H2 CANADA

Freeman will receive shipments at the exhibit facility beginning Friday, May 15, 2015 at 7:00 AM. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the Exhibitor.

MATERIAL HANDLING

All items and materials that are brought into the facility through the loading dock are subject to material handling charges per CWT (100lbs). The use of dollies, pump trucks and other mechanical equipment to unload your vehicle is **not allowed**.

MATERIAL HANDLING EXCEPTIONS

- Hand-carry - one trip only - at No Charge (freight on wheels is not considered hand carry).
- Cart services intended for "Private Own Vehicle" will be billed a fixed rate.

Any material handled by Freeman will be charged according to the rates listed within the service manual. Please refer to the Material Handling Order Form contained in this service manual for charges.

LABOUR INFORMATION

Labour may be required for your exhibit installation and dismantle. Exhibitors supervising Freeman labour will need to pick up and release their labour at the Service Desk. Refer to the order form under Display Labour for Straight Time and Overtime hours.

EXHIBIT TRANSPORTATION

As part of the Freeman service and to make your shipping and transportation experience as seamless as possible, Freeman Exhibit Transportation has been appointed as the official carrier for **THE AESTHETIC MEETING 2015**. Our Exhibit Transportation Department will be in contact with you to discuss your shipping requirements, however if you wish to contact us, please call our toll free number at 1-877- 478-1113 to speak to a Customer Service Representative.

AS A REMINDER

All shipments originating outside Canada require Canada Customs Clearance and U.S Customs/Homeland Security (if applicable) on the return. MENDELSSOHN EVENT LOGISTICS has been appointed as official customs broker for this event. For all customs needs, we recommend that you deal directly with Mendelssohn. They will assist exhibitors in the completion of customs documents.

For your convenience, you may download all forms from their website: www.mend.com on www.surgery.org/prospectus under downloads. Mendelssohn will also customs clear your exhibit material back at the end of the Expo.

It is beneficial for exhibitors to use Mendelssohn as their customs broker for The Aesthetic Meeting 2015. Mendelssohn is offering each exhibitor their **first** customs clearance to Montreal on a complimentary basis (excluding applicable duties and taxes). Each exhibitor will receive **one (1) complimentary customs clearance - your very first one!** To benefit from this offer, you must send Mendelssohn their completed customs forms along with your carrier name and tracking number 24 hours prior to your shipment being picked up so they can review them for accuracy!

This complimentary offering is only valid if you use Mendelssohn for customs. If you choose to have a courier or another broker customs clear your material, Mendelssohn will not credit or reimburse you. You will be responsible for Mendelssohn's' customs charges for your 2nd, 3rd, 4th shipment etc.

For customs inquiries please contact Glen Anderson ganderson@mend.com Tel: 514-987-2700 ext. 22 cell: 514-240-7499, or John Santini jsantini@mend.com Tel: 514-987-2700 ext. 24 cell: 514-466-0680 (Fax: 514-849-3446).

SMALL PACKAGES/BOXES DELIVERIES (Including Portable Display Cases)

Canada is an international destination and, as such, duties, taxes and customs clearance fees applies. If you are shipping Air or Ground with the following small packages companies, FedEx, UPS, Airborne, DHL, or any other small package/boxes carriers please confirm that all ancillary charges (duties, taxes & Customs clearance fees) are PREPAID. This includes 3rd Party Shippers (ie: Fulfillment Centres, etc.). Any shipments that are sent collect will not be accepted by Freeman and they will be refused.

In some instances, carriers do not declare ancillary collect charges upon delivery to our warehouse and Freeman is billed 30-90 days after the event has closed. In these situations, any charges (duties, taxes & Customs clearance fees) are re-billed to the corresponding exhibitors plus "Advancement Fees".

PRIVACY POLICY

Pursuant to the Personal Information Protection and Electronic Documents Act, Freeman has formalized its current practices into a privacy policy. A copy of our full privacy policy is available on request or by visiting our website at <http://www.freemanco.com/freemanco/freeman/privacy.jsp#Canada>. Freeman collects business information from its customers to enable us to perform contracted services. Only very infrequently will any identifiable personal information be collected. If any personal information is collected, Freeman will obtain consent at the time of collection, disclosure and/or use. You then would have the right to access any of the information we have collected and withdraw your consent for the above at any time. If you have any questions or would like more information on our privacy policy, please contact us at (514) 868-6666. You may contact our privacy officer at barbara.baird@freemanco.com. If you would like to have your personal information removed from Freeman's database, please email legal@freemanco.com to request removal.

ASSISTANCE

We want you to have a successful show. If we can be of assistance, please call our Exhibitor Services Department at 514-868-6666.

WE APPRECIATE YOUR BUSINESS!

**FREEMAN GENERAL INFORMATION
TRANSLATION SERVICE**

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three-way conversation, but also translate emails from customers. To access this service you may contact Freeman Montreal Exhibitor Services at 514-868-6666 or Freeman's Customer Support Center at 888-508-5054.

HELPFUL HINTS**SAVE MONEY**

Order early to take advantage of advance order discount rates, place your electrical order by April 16, 2015 and rental exhibits, furniture, accessories etc., by April 23, 2015.

AVOID DELAY

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, and machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We do not accept Hazardous Materials. If you ship any hazardous materials, you could be in violation of federal laws and may be subject to fines & penalties.

EXHIBITOR ASSISTANCE

For more information and helpful hints on preshow procedures and move-in, please go to www.freemanco.com/preshowFAQ.

For more information and helpful hints on postshow procedures and move-out, please go to www.freemanco.com/postshowFAQ.

Call Freeman's Exhibitor Services department at 514-868-6666 with any questions or needs you may have.

FREEMAN

205 Viger West, Suite 207
Montreal, Quebec H2Z 1G2 Canada
Ph: 514-868-6666 • Fax: 514-394-2667
freemanmontrealES@freemanco.com



DISCOUNT PRICE
DEADLINE DATE
APRIL 23, 2015

INCLUDE THIS FORM
WITH YOUR ORDER

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME: _____ BOOTH#: _____

ADDRESS: _____ BOOTH SIZE _____ X _____
(STREET) (P.O. BOX)

(CITY) (STATE/ PROVINCE) (ZIP/POSTAL CODE)

PHONE #: _____ EXT.: _____ FAX #: _____

SIGNATURE: _____ PRINT NAME: _____

E-MAIL FOR INVOICE: _____

CUSTOMER # _____ OR ☐ CHECK BOX IF YOU ARE A NEW FREEMAN CUSTOMER

Invoices will be sent by e-mail; please provide email address of person who reconciles your invoices if different than contact's email.

METHOD OF PAYMENT

BY SUBMITTING THIS FORM OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

The undersigned expressly consents to the digital processing and transmission of personal data which may be transmitted to the United States of America.

☐ COMPANY CHEQUE

Please make cheque payable to:
Freeman Expositions, Ltd.
Cheques must be in CDN funds drawn on a Canadian Bank or U.S. funds drawn on a U.S. bank.
Please reference (job # 295788) on your remittance.
GST # R101889426 // HST 101 889 426 RT 0001

☐ CREDIT CARD

For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:

☐ BANK TRANSFER

Please note that customers are responsible for any bank processing fees of \$15.00 CDN.

Beneficiary Name: Freeman Expositions, Ltd.
61 Browns Line, Toronto, Ontario, Canada M8W 3S2

Bank Transfer to Royal Bank of Canada
Bank # 003 - 200 Bay Street, Toronto, Ontario, Canada M5J 2J5
Transit or Bank ID: 00002 - Freeman Account # 000021048693

Foreign Exhibitors wiring funds from Overseas should use:
Swift Code: ROYCCAT2

If sending USD use:
Intermediary Bank: JP Morgan Chase Manhattan, New York, NY
Swift Code: CHASUS33 - ABA: 021000021

IBAN Number: Canadian Banks do not carry IBAN numbers
Please reference Name of Show & Booth Number on all Bank Transfers so we properly credit your account.

AMERICAN EXPRESS MASTERCARD VISA

Account No.: _____ Exp. Date _____

Cardholder Name (Print): _____ Signature: _____

Cardholder Billing Address: _____

City/State/Zip: _____

ENTER TOTALS HERE

FURNISHINGS	CARPET	RENTAL EXHIBITS	EXHIBIT ACCESSORIES		TOTALFLEX	PLANTS & FLORAL
SIGNS & GRAPHICS	INSTALLATION LABOUR	DISMANTLE LABOUR	TRANSPORTATION	MATERIAL HANDLING	OTHER	GRAND TOTAL

- Remember to order in advance to save time and money. You may place your order by phone, fax, mail, or use our online ordering service at: www.freemanco.com/store
- Orders received without payment or after the deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Service Desk prior to show closing.
- If you have questions or need assistance with any items not listed, please call and ask for your Exhibitor Sales Representative.

TELL US WHAT YOU THINK

Freeman is committed to providing great customer service. To help us serve you more effectively in the future, please visit the URL address below upon the completion of your show to provide feedback. Your input will provide the insight needed to ensure that our customer service is in line with your expectations.

<http://feedback.freemanco.com/?295788>

FREEMAN method of payment

F R E E M A N

205 West Viger West, #207
Montreal, QC H2Z 1G2
(514) 868-6666 Fax: (514) 394-2667
FreemanMontrealES@freemanco.com



THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015

In order to authorize Freeman to invoice a third party for payment of services rendered to exhibitors, both the exhibiting company and the third party must complete this form and return it at least 14 days prior to show move-in.

EXHIBITING COMPANY AUTHORIZATION OF THIRD PARTY BILLING

"We understand and agree that we, the exhibiting company, are ultimately responsible for payment of charges and agree by submitting this form or ordering materials or services from Freeman, to be bound by all terms and conditions as described in the Terms & Conditions section of this service manual. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party."

BY SUBMITTING THIS FORM OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

The undersigned expressly consents to the digital processing and transmission of personal data received by Freeman. Please be advised that Freeman has US and Canadian operations and that data may be transmitted in the US.

EXHIBITOR NAME: (PLEASE PRINT)

EXHIBITOR SIGNATURE:

DATE:

EXHIBITING COMPANY INFORMATION

EXHIBITING COMPANY NAME:

BOOTH #:

EXHIBITING COMPANY ADDRESS:

CITY/STATE/PROVINCE/ZIP/POSTAL CODE:

PHONE:

EXT:

FAX:

CONTACT'S E-MAIL:

Indicate which services are to be invoiced to the Third Party:

- | | |
|---|---|
| <input type="checkbox"/> ALL FREEMAN SERVICES | <input type="checkbox"/> FREEMAN EXHIBIT TRANSPORTATION/CUSTOMS |
| <input type="checkbox"/> I&D LABOUR/SUPERVISION | <input type="checkbox"/> RENTAL FURNITURE/CARPET/SIGNS |
| <input type="checkbox"/> MATERIAL HANDLING/IN & OUT | <input type="checkbox"/> OTHER _____ |

THIRD PARTY COMPANY INFORMATION

THIRD PARTY COMPANY NAME:

CONTACT NAME:

THIRD PARTY BILLING ADDRESS:

CITY/STATE/PROVINCE/ZIP/POSTAL CODE:

PHONE:

EXT:

FAX:

CONTACT'S E-MAIL:

E-MAIL FOR INVOICE:

Invoices will be sent by e-mail; please provide the e-mail address of the person who reconciles your invoices if different than contact's e-mail.

THIRD PARTY CREDIT CARD AUTHORIZATION:

☐ AMERICAN EXPRESS ☐ MASTER CARD ☐ VISA

ACCOUNT NO.:

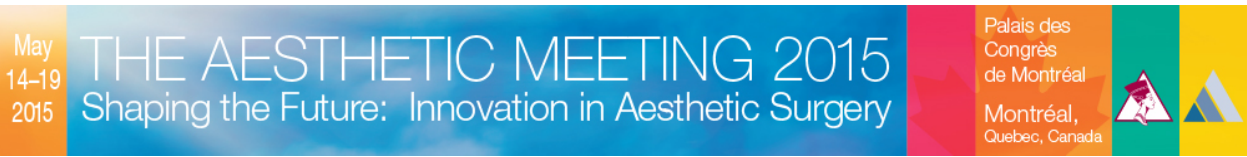
EXP. DATE::

CARDHOLDER NAME (PRINT):

SIGNATURE:

CARDHOLDER BILLING ADDRESS:

CITY/STATE/PROVINCE/ZIP/POSTAL CODE:



Please return form to:

American Society for Aesthetic Plastic Surgery

Attention: Erika Ortiz-Ramos, Exhibits Manager

Tel: 800.364.2147

Fax: 212.921.0011

erika@surgery.org

**NOTIFICATION OF INTENT TO USE
EXHIBITOR APPOINTED CONTRACTOR**

DEADLINE DATE

April 13, 2015

If your company plans to use a firm who is not an official service contractor as designated by Show Management, please complete this form and email to erika@surgery.org or fax to 212.921.0011.

Company Name: _____ Booth No.: _____

Contact at Show: _____

Exhibitor Appointed Contractor: _____ Phone No.: _____

Address Appointed Contractor: _____

Type of Service to be Performed by Contractor: _____

Inform your **Exhibitor Appointed Contractor** that they **must** send a copy of their General Liability Insurance Certificate no later than April 13, 2015 or they will not be permitted to service your exhibit. NO EXCEPTIONS.

The General Liability Certificate of Insurance MUST be for \$1,000,000 AND list BOTH The American Society for Aesthetic Plastic Surgery (ASAPS) AND The Aesthetic Surgery Education and Research Foundation (ASERF) under Certificate Holder.

The address MUST be listed as: 11262 Monarch Street, Garden Grove, CA 92841

It is the responsibility of the exhibitor to see that each representative of an Exhibitor Appointed Contractor abides by the official rules and regulations of this event.

This form AND the General Liability Certificate of Insurance must be received no later than April 13, 2015. NO EXCEPTIONS.

Name of Show: THE AESTHETIC MEETING 2015 / MAY 14 - 19, 2015, THE AMERICAN SOCIETY FOR AESTHETIC PLASTIC SURGERY (ASAPS/ASERF)

Company Name: _____ Booth No.: _____

Address, City, State & Zip Code: _____

Ordered By: _____ Email: _____

Phone No.: _____ Fax No.: _____ Date: _____

Return From by April 13, 2015 to: erika@surgery.org or via fax to 212.921.0011



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
00/00/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Company Name Address City, State Zip (000) 000-0000	CONTACT NAME: Jane Doe PHONE (A/C, No, Ext): (000) 000-0000 E-MAIL ADDRESS: FAX (A/C, No):														
INSURED Insured Company Address City, State Zip (000) 000-0000	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A : Sample Insurance Company</td><td></td></tr><tr><td>INSURER B : Sample Insurance Company</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Sample Insurance Company		INSURER B : Sample Insurance Company		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Sample Insurance Company															
INSURER B : Sample Insurance Company															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC		000000000	0/00/0000	0/00/0000	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,0000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS		00000000	0/00/0000	0/00/0000	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input checked="" type="checkbox"/> UMBRELLA LIAB EXCESS LIAB DED RETENTION \$ OCCUR CLAIMS-MADE					EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N N/A		000000000	0/00/0000	0/00/0000	WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

If submitting COI for multiple clients, please list clients here:

CERTIFICATE HOLDER**CANCELLATION**

The American Society for Aesthetic Plastic Surgery
The Aesthetic Surgery Education and Research Foundation
11262 Monarch Street
Garden Grove, CA 92841

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Signature

© 1988-2010 ACORD CORPORATION. All rights reserved.

PAYMENT AND LABOUR

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE.

The terms and conditions set forth below become a part of the Contract between FREEMAN and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

- THE METHOD OF PAYMENT FORM IS SIGNED; OR
- AN ORDER FOR LABOUR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH FREEMAN, OR
- WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOUR SECURED THROUGH FREEMAN.

DEFINITIONS

For purposes of this Contract, "FREEMAN" means Freeman Expositions, Inc. and Freeman Expositions, Ltd. and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities including, but not limited, to any subcontractors FREEMAN may appoint. The term "EXHIBITOR" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors ("EAC").

PAYMENT TERMS

Full payment, including any applicable tax, is due in advance or at show site. All payments must be in Canadian funds and all checks must be in Canadian funds. Orders received without advance payment or after the deadline date will incur additional After Deadline charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of FREEMAN except where specifically identified as a sale. All rentals include delivery, installation, and removal from EXHIBITOR'S booth. In case of cancellation of any orders or services by EXHIBITOR, a one-hour "per person, per hour" charge will be applied for all labour orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. If the Show or Event is canceled because of reasons beyond FREEMAN'S control, EXHIBITOR remains responsible for all charges for services and equipment provided up to and including the date of cancellation. FREEMAN will not issue refunds to EXHIBITOR of any payments made before the date of cancellation. It is EXHIBITOR'S responsibility to advise the FREEMAN Service Center Representative of problems with any orders, and to check the EXHIBITOR'S invoice for accuracy prior to the close of the Show or Event. If EXHIBITOR is exempt from payment of sales tax, FREEMAN requires an exemption certificate for the State or Province in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is rebilling these charges to its customers. For International EXHIBITORS, FREEMAN requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, should there be any preapproved unpaid balance after the close of the show; terms will be net, due and payable in TORONTO, ONTARIO upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a pre-paid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by FREEMAN shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, EXHIBITOR agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the EXHIBITOR and FREEMAN relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to FREEMAN for its services, as an offset against the amount of any alleged loss or damage. Any claims against FREEMAN shall be considered a separate transaction, and shall be resolved on its own merits. FREEMAN reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that FREEMAN may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges. If EXHIBITOR provides a credit card for payment and charges are rejected by the EXHIBITOR'S credit card company for any reason, FREEMAN hereby provides notice that it reserves the right, and EXHIBITOR authorizes FREEMAN, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on the EXHIBITOR'S account.

ELECTRICAL

Claims will not be considered, or adjustments made unless filed in writing, by Exhibitor, prior to the close of the event. Freeman is not responsible for any damage or loss caused by the loss of power beyond its control and Exhibitor agrees to hold Freeman, its officers, directors, employees and agents harmless from such power loss. IN NO EVENT SHALL FREEMAN BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE. Exhibitor shall indemnify and hold harmless Freeman, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines, penalties or costs of whatsoever nature (including reasonable attorneys' fees) arising out of or in any way connected with Exhibitor's actions or omissions under this Agreement.

LABOUR UNDER THE SUPERVISION OF EXHIBITOR RESPONSIBILITIES:

EXHIBITOR shall be responsible for the performance of labour provided under this section. It is the responsibility of EXHIBITOR to supervise labour secured through FREEMAN in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with FREEMAN'S Safe Work Rules and/or Federal, Provincial, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labour, and to return to the Service Desk to release labour when the work is completed.

INDEMNIFICATION:

EXHIBITOR agrees to indemnify, hold harmless, and defend FREEMAN from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) for bodily injury, including any injury to FREEMAN employees, and/or property damage arising out of work performed by labour provided by FREEMAN but supervised by EXHIBITOR. Further, the EXHIBITOR'S indemnification of FREEMAN includes any and all violations of Federal, Provincial, State, County or Local ordinances, "Show Regulations and/or Rules" as published and/or set forth by Facility or Show Management, and/or directing labour provided by FREEMAN to work in a manner that violates any of the above rules, regulations, and/or ordinances.

IMPORTANT

PLEASE REFER TO FREEMAN'S "MATERIAL HANDLING TERMS & CONDITIONS" AS IT RELATES TO MATERIAL HANDLING SERVICES AND TO EXHIBIT TRANSPORTATION'S "SERVICE REQUEST & SHIPPING INSTRUCTIONS CONTRACT" AS IT RELATES TO SERVICES PROVIDED BY EXHIBIT TRANSPORTATION BY FREEMAN. CONTRACT TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH FREEMAN. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH FREEMAN.

MATERIAL HANDLING

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. Acceptance of said terms and conditions will be construed when any of the following conditions are met: This Material Handling Agreement (MHA) is signed; Exhibitor's materials are delivered to Freeman's warehouse or to an event site for which Freeman is the Official Show Contractor; or an order for labor and/or rental equipment is placed by Exhibitor with Freeman.

1. DEFINITIONS. For purposes of this Contract, "Freeman" means Freeman Expositions, Ltd. dba Freeman and its employees, directors, officers, agents, assigns, affiliated companies, and related entities including, but not limited, to any subcontractors Freeman may appoint. The term "Exhibitor" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors ("EAC").

2. PACKAGING AND CRATES. Freeman shall not be responsible for damage to loose or uncrated materials, pad wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed materials. In addition, Freeman shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. Freeman does not accept any crates or packaging containing hazardous materials. Goods requiring cold storage and those in accessible storage are stored at Exhibitor's own risk. FREEMAN ASSUMES NO RESPONSIBILITY OR LIABILITY FOR LOSS OR DAMAGE TO GOODS IN COLD STORAGE OR ACCESSIBLE STORAGE.

3. EMPTY CONTAINERS. Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of Exhibitor or its representative. All previous labels must be removed or obliterated. Freeman assumes no responsibility for:

- Error in the above procedures;
- Removal of containers with old empty labels and without Freeman labels; or
- Improper information on empty labels.

FREEMAN IS NOT LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.

4. INBOUND/OUTBOUND SHIPMENTS. Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor or its representative, or a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier, and during such times, your materials will be left unattended. FREEMAN IS NOT RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS AFTER THEY HAVE BEEN DELIVERED TO EXHIBITOR'S BOOTH AT SHOW SITE OR BEFORE THEY HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT. Freeman highly recommends the securing of security services from Facility or Show Management. All Material Handling Agreements submitted to Freeman by Exhibitor will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to Freeman and the actual count of such items in the booth at the time of pickup. Freeman is not responsible for any wait time or other charges including business center charges arising from delivery or pickup of Exhibitor's materials.

5. DELIVERY TO THE CARRIER FOR RELOADING. Freeman assumes no responsibility for loss, damage, theft, or disappearance of Exhibitor's materials after same have been delivered to Exhibitor's appointed carrier, shipper, or agent for transportation after the conclusion of the show. Freeman loads the materials onto the carrier under directions from the carrier or driver of that carrier. Any loading onto the carrier will be understood to be under the exclusive supervision and control of the carrier or driver of that carrier. Freeman assumes no responsibility for loss, damage, theft or disappearance of Exhibitor's materials that arises out of improperly loaded materials.

6. DESIGNATED CARRIERS. In order to expedite removal of materials from show site as required by Show Management and/or the facility, Freeman shall have the authority to change the Exhibitor designated carrier if that carrier does not pick up the shipment(s) at the appointed time. Where no disposition is made by Exhibitor, materials may be taken to a warehouse to await Exhibitor's shipping instructions and Exhibitor agrees to be responsible for charges relating to such rerouting and handling. In no event shall Freeman be responsible for any loss resulting from such rerouting designation.

7. FREEMAN'S RESPONSIBILITIES. Freeman shall be responsible only for those services which it directly provides. Freeman assumes no responsibility for any persons, parties, or other contracting firms not under Freeman's direct supervision and control. Freeman's performance hereunder is subject to, and Freeman shall not be responsible for loss, delay, or damage due to, strike, work stoppages, natural elements, vandalism, Act of God, civil disturbances, power failures, explosions, acts of terrorism or war, or for any other cause beyond Freeman's reasonable control, nor for ordinary wear and tear in the handling of Exhibitor's materials.

8. INSURANCE. It is understood that Freeman is not an insurer. Insurance on exhibit materials, if any, shall be obtained by Exhibitor in amounts and for perils determined by Exhibitor. Exhibitor agrees to provide Freeman with a release of subrogation to the extent of any insurance settlement received.

9. CLAIM(S) FOR LOSS. Exhibitor agrees that any and all claims for loss or damage must be submitted to Freeman immediately at the show site, and in any case not later than thirty (30) business days after the Exhibitor's materials are delivered to the carrier for transportation from the show site or from Freeman's warehouse). All claims reported after thirty (30) days will be rejected. In no event shall a suit or action be brought against Freeman more than one (1) year after the date of loss or damage occurred.

a. PAYMENT FOR SERVICES MAY NOT BE WITHHELD. In the event of any dispute between the Exhibitor and Freeman relative to any loss, damage, or claim, Exhibitor shall not be entitled to and shall not withhold payment due Freeman for its services as an offset against the amount of any alleged loss or damage. Any claims against Freeman shall be considered a separate transaction and shall be resolved on their own merits.

b. MAXIMUM RECOVERY. If found liable for any loss, Freeman's sole and exclusive MAXIMUM liability for loss or damage to Exhibitor's materials and Exhibitor's sole and exclusive remedy is limited to \$.50 (USD) per pound per article with a maximum liability of \$100.00 (USD) per item, or \$1,500.00 (USD) per shipment whichever is less.

c. LIMITATION OF LIABILITY. IN NO EVENT SHALL Freeman BE LIABLE TO THE Exhibitor OR TO ANY OTHER PARTY FOR SPECIAL, COLLATERAL, EXEMPLARY, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, WHETHER SUCH DAMAGES OCCUR EITHER PRIOR OR SUBSEQUENT TO, OR ARE ALLEGED AS A RESULT OF, TORTIOUS CONDUCT, FAILURE OF THE EQUIPMENT OR SERVICES OF Freeman OR BREACH OF ANY OF THE PROVISIONS OF THIS CONTRACT, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING STRICT LIABILITY AND NEGLIGENCE, EVEN IF FREEMAN HAS BEEN ADVISED OR HAS NOTICE OF THE POSSIBILITY OF SUCH DAMAGES. SUCH EXCLUDED DAMAGES INCLUDE BUT ARE NOT LIMITED TO LOSS PROFITS, LOSS OF USE, INTERRUPTION OF BUSINESS OR OTHER CONSEQUENTIAL OR INDIRECT ECONOMIC LOSSES.

10. DECLARED VALUE. Declarations of Declared Value are between the Exhibitor and the selected Carrier ONLY, and are in no way an extension of Freeman's maximum liability stated herein. Freeman will use commercially reasonable efforts to transmit the Declared Value instructions to the selected Carrier; however, FREEMAN WILL NOT BE LIABLE FOR ANY CLAIM ARISING FROM THE TRANSMITTAL OF, OR FAILURE TO TRANSMIT, DECLARED VALUE INSTRUCTIONS TO THE CARRIER NOR FOR FAILURE OF THE CARRIER TO UPHOLD THE DECLARED VALUE OR ANY OTHER TERM OF CARRIAGE.

11. JURISDICTION/ARBITRATION. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OR RELATING TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS. Notwithstanding anything herein to the contrary, any controversy or claim arising out of or relating to this Contract, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules and judgment on the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof. The parties hereby confirm their express wish that this contract and all documents relating thereto be drawn up in English only, but without prejudice to any such documents or instruments which may from time to time be drawn up in French only, or in both French and English. *Les parties aux présentes confirment leur volonté que le présent contrat de même que tous autres documents s'y rapportant soient rédigés en anglais seulement, mais sans préjudice cependant à tous tels document qui pourront à l'occasion être rédigés en français seulement ou à la fois en français et en anglais.* Notwithstanding anything herein to the contrary, any controversy or claim arising out of or relating to this Contract, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules and judgment on the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof.

12. INDEMNIFICATION. Exhibitor agrees to indemnify and forever hold harmless Freeman from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out or contributed to by any of the following: Exhibitor's negligent supervision of any labour secured through TFC, or the negligent supervision of such labour by any of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC); Exhibitor's negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC) at the show or exposition to which this Contract relates, including but not limited to the misuse, improper use, unauthorized alteration, or negligent handling of TFC'S equipment; Exhibitor's violation of Federal, Provincial, State, County or Local ordinances; and/or Exhibitor's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management.

13. WAIVER & RELEASE. Exhibitor, as a material part of the consideration to Freeman for material handling services, waives and releases all claims against Freeman with respect to all matters for which Freeman has disclaimed liability pursuant to the provisions of this Contract.

14. SEVERABILITY. If any provision of this Contract proves to be illegal, invalid, or unenforceable, the remainder of this Contract will not be affected by such finding, and in lieu of each provision of this Contract that is proven to be illegal, invalid, or unenforceable, a provision will be added as part of this Contract as similar in terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.

15. LIEN. Exhibitor grants Freeman a security interest in and a lien on all of Exhibitor's materials (including without limitation all equipment) that is from time to time in the possession of Freeman and all the proceeds thereof, including without limitation insurance proceeds (the "Collateral"), to secure the prompt and full payment and performance of all Exhibitor's indebtedness for monies paid, by Freeman on its behalf, services performed, materials and/or labor from time to time provided by Freeman to or for the benefit of Exhibitor ("Obligations"). Freeman may hold and not deliver any of the Collateral to Exhibitor for so long as there are any Obligations that remain unpaid or unsatisfied.

TERMS & CONDITIONS

MOTOR CARGO SERVICE REQUEST AND SHIPPING INSTRUCTIONS CONTRACT

This Contract establishes your legal obligations with regard to the property described herein being shipped with Freeman. It specifically limits your rights and possible recovery if your property is lost or damaged. You must accept all terms and conditions of this Contract. You confirm that you have read and agree with all the terms and conditions of this Contract by signing page one of this document or electronic acknowledgment of receipt without contest. This Contract may not be waived or varied, except in writing, and then only by an authorized representative of Freeman.

1. DEFINITIONS. In this Contract, "Freeman" means Freeman Expositions, Ltd., and its respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term "Shipper" means the person or business for whom the property is being transported, and includes their respective employees, officers, directors, agents, assigns, affiliated companies, and contractors appointed by the Shipper, excluding only Freeman. "Property" is all objects of any type received from the Shipper for transport by Freeman as described herein. "Consignee" is the party to whom Shipper has designated the goods are to be delivered.

2. FINAL CONTRACT BETWEEN THE PARTIES. In exchange for Shipper's payments and Freeman's services, which the parties have specified in this two-page Contract, Freeman and Shipper each agree that this Contract shall govern their respective rights and obligations regarding transportation of Shipper's property. This Contract shall take effect when the property first comes into the physical possession of Freeman, and the responsibility of Freeman under same shall end when the property has been placed in the possession of the Consignee or the Consignee's designated agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

3. FREEMAN'S RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED. Freeman is responsible for the satisfactory performance of only those services which it directly provides under this Contract. Freeman shall not be responsible for the performance of individuals or firms who are not under the direct supervision or control of Freeman. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, facility failure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman. Freeman shall not be liable for delay caused by highway obstructions, or faulty or impassable highways, or lack of capacity of any highway, bridge, or ferry, or caused by breakdown or mechanical defects of vehicles or equipment, or from any cause other than the negligence of Freeman. Freeman shall not be bound to transport by any particular schedule, means, vehicle or otherwise, other than with reasonable dispatch.

4. PACKAGING AND CRATES. Shipper's property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Freeman makes neither representation nor any warranty regarding the acceptability or suitability of any packaging system or procedure that Shipper might use for its property. General guidance as to acceptable packaging systems and procedures may be found in publications such as the National Motor Freight Classification, published by the National Motor Freight Traffic Association.

5. PERISHABLE GOODS. Goods of a perishable nature are carried in dry trailers without environmental or atmospheric control or other special services unless Shipper states on the face of the "Service Request and Shipping Instructions" that the goods are to be carried in a refrigerated, heated, specially ventilated or otherwise specially equipped trailer. This carriage is subject to the special services and charges offered in the Freeman tariff. Shipper is responsible for bringing the goods to the proper temperature before loading the goods into the trailer, for the proper stowage of the goods within the trailer, and for setting the temperature (including maintenance and repair), during all times after the trailer is spotted by Freeman and before the trailer is received by Freeman. Freeman is not responsible for product deterioration caused by inherent vice, defects in the merchandise or transit times in excess of product shelf life. Refrigerated, heated, specially ventilated or otherwise specially equipped trailers are not equipped to change the temperature of goods (they are equipped only to maintain temperature). Shipper will give written notice of requested temperature setting of the thermostatic controls before receipt of the goods by Freeman. When a loaded trailer is received, Freeman will verify that the thermostatic controls are set to maintain trailer temperature as requested. Freeman is unable to determine whether the goods were at the proper temperature when they were loaded into the trailer or when the trailer is delivered to Freeman. Air temperature at the unit sensor will be maintained within a proper range of plus or minus 5 degrees Fahrenheit of the temperature requested by Shipper on the face of the "Service Request and Shipping Instructions" if the goods were at that temperature when loaded into the container and if the temperature controls were properly set when the container was loaded.

6. REFUSED SHIPMENTS. If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of the Consignor or Consignee, Freeman's liability shall then become that of a warehouseman.

- Freeman shall promptly attempt to provide notice, by telephonic, electronic or written communication as provided on the face of these shipping instructions, if so indicated, to Shipper or the party, if any, designated in these instructions to receive notice.
- Storage charges, based on Freeman's tariff, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman's option, in any location that provides reasonable protection against loss or damage. Freeman may place the shipment in public storage at the owner's expense and without liability to Freeman.
- If Freeman does not receive disposition instructions within 48 hours of the time of Freeman's attempted first notification, Freeman will attempt to issue a second and final confirmed notification. Such notice shall advise that if Freeman does not receive disposition instructions within 10 days of that notification, Freeman may offer the shipment for sale at a public auction and Freeman has the right to offer the shipment for sale. The amount of sale will be applied to Freeman's invoice for transportation, storage and other lawful charges. Shipper will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.
- Where Freeman has attempted to follow the procedure set forth above and the procedure is not possible, nothing shall be construed to abridge the right of Freeman, at its option, to sell the property under such circumstances and in such manner as may be authorized by law.
- When perishable goods cannot be delivered and disposition is not given within a reasonable time, Freeman may dispose of property to the best advantage. When Freeman is directed by Consignee or Consignor to unload or deliver property at a particular location where Consignor, Consignee, or the Agent of either is not regularly located, Freeman's liability for the shipment shall terminate after unloading or delivery.

7. INSURANCE. FREEMAN IS NOT AN INSURER. Shipper is responsible for obtaining insurance for its property. Freeman provides no insurance for Shipper or its property.

8. LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES. Shipper understands that even if Shipper's property is lost, stolen, or damaged, Freeman does not pay replacement or restoration cost of any property. FREEMAN'S MAXIMUM LIABILITY SHALL BE THE AMOUNT OF PROVEN ACTUAL VALUE NOT EXCEEDING THE LOWER OF THE FAIR MARKET VALUE (THE "FAIR MARKET VALUE" EQUALS THE AS IS WHERE IS PRICE FOR THE PROPERTY AT THE LOCATION OF THE SHOW TO WHICH PRICE A WILLING BUYER AND A WILLING SELLER WOULD AGREE IN AN ORDINARY COURSE OF BUSINESS, ARMS LENGTH SALE.) OR \$2.00 (USD) PER POUND OF CARGO LOST OR DAMAGED UNLESS AT THE TIME OF SHIPMENT SHIPPER MAKES A DECLARATION OF VALUE FOR CARRIAGE IN THE SPACE DESIGNATED ON THE SHIPPING INSTRUCTIONS AND PAYS THE APPROPRIATE VALUATION CHARGE. Even if Shipper has made a declaration of value, liability shall never exceed the depreciated original invoice value or the fair market value of the property, whichever is less. The value per

pound for applying declared valuation charges shall be determined by dividing Shipper's declared value for carriage by the actual weight of the shipment. In all cases not prohibited by law, where a lower value than the actual value of the said property has been stated in writing by Shipper or has been agreed upon in writing as the released value of the property upon which the rate is based, such lower value plus freight charges, if paid, shall be the maximum recoverable amount for loss or damage.

Notwithstanding the above limitations, all shipments containing the following items of extraordinary value are limited to a maximum declared value of \$500.00 (USD):

- Artworks and objects of art, including without limitation, original paintings, drawings, etchings, watercolors, tapestries and sculptures;
- Clocks, jewelry, including costume jewelry, furs, and fur-trimmed clothing;
- Personal effects, including without limitation, papers and documents;
- Coin money, currency, gift certificates, debit cards, credit cards, and any other items of extraordinary value.

Any declared value in excess of the maximums allowed herein is null and void, and the acceptance by Freeman for carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. In any event, **Freeman's MAXIMUM LIABILITY WILL NEVER BE MORE THAN \$20,000 PER SHIPMENT.** Shipper understands that even if Shipper is not able to participate or fully participate in a Show due to loss of, theft of, or damage to their property, Freeman shall not be liable or responsible for damages identified by the terms (by way of example only and not in limitation of the breadth of this clause) such as the following: consequential damages, loss of use damages, loss of profits damages, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, or damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of contract. This limitation shall bind the parties

- whenever or wherever the claimed loss or damage may occur;
- even though the alleged loss or damage is claimed to result from negligence, strict liability, products liability, breach of contract, breach of statute or regulation, or any other legal theory or cause, and;
- even though Freeman may have been advised or be on notice of the possibility or even the probability

9. SHIPPER'S RESPONSIBILITIES AND INDEMNIFICATION:

- Shipper must pay in full for the services rendered under this Agreement at the time the services are requested. The existence of a dispute between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim may be submitted by or on behalf of Shipper to Freeman unless Shipper's account is current.
- Shipper understands and acknowledges that Freeman does not accept or transport illegal or hazardous materials of any kind or nature. Shipper warrants and will ensure that its property is inert, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gasses, Explosives, Radioactive Materials, Biologically hazardous agents, or any other substance, matter or object in any form that could pose a threat to the health or safety of persons, property, or the public welfare in general. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.
- Shipper shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of or contributed to by any of the following: Shipper's negligence, willful misconduct, or deliberate act; Shipper's violation of Federal, State, Provincial, County or Local ordinances; Shipper's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management; and/or Shipper's failure to comply with subsection (b) of this section regarding the inclusion of any dangerous substances in the property placed with Freeman.

10. CLAIMS. Claims must be filed in writing within nine (9) months after the date of delivery of the property (or in the case of export traffic, within nine (9) months after delivery at the port of export), except that claims for failure to make delivery must be filed within nine (9) months after a reasonable time for delivery has elapsed. Suits for loss, damage, or delay shall be instituted against Freeman no later than two (2) years and one (1) day from the day when written notice is given by Freeman to the claimant that Freeman has disallowed the claim or any part or parts of the claim specified in the notice. Shipper shall deliver notice of claim for loss or damage by hand, mail, courier, facsimile, or electronic means to Sedgwick, PO Box 14151, Lexington, KY 40512-4151. The notice of claim shall invite a prompt joint survey of the damage, at a time and place to be agreed between the parties, and such survey shall go forward promptly. However, if in any case the property is received by the Consignee or the Consignee's agent without notice of loss or damage to property being served on Freeman within 15 calendar days of the receipt of the property, it is agreed between Freeman and Shipper that in that instance the presumption shall arise that the property was delivered in proper quantity and in good condition. Claims filed more than nine (9) months following the date on which the property was delivered or should have been delivered are agreed to be forever time barred.

11. CHOICE OF FORUM / ARBITRATION. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OR RELATING TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS. Notwithstanding anything herein to the contrary, any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules and judgment on the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof.

12. MISCELLANEOUS. (a) Shipper warrants the accuracy of the weight and dimension data furnished in this Contract; (b) Shipper understands that once its property is shipped by Freeman pursuant to the instructions contained in this Contract, Shipper has no right to control the shipment, stop the shipment in transit, or divert or reschedule same. (c) Shipper agrees that this Contract may be provided to any third party, including common or contract carriers of cargo by air, water, rail, or road, for the purpose of confirming the right of Freeman to control the handling of the property and all matters related to payment for the shipment.

13. SMALL PACKAGE PROGRAM. If items shipped via Freeman's Small Packages program are lost, damaged or destroyed while in Freeman's possession, **FREEMAN'S MAXIMUM LIABILITY SHALL BE \$100 PER PACKAGE UNLESS AT THE TIME OF SHIPMENT SHIPPER MAKES A DECLARATION OF VALUE IN THE SPACE DESIGNATED ON THE SHIPPING INSTRUCTIONS AND PAYS THE APPROPRIATE VALUATION CHARGE.** If small packages are received by the Shipper and notice of loss or damage is not received by Freeman within 15 days of the delivery of the property, the parties agree that the presumption shall arise that the property was delivered in proper quantity and in good condition.



EXHIBIT transportation transport d'exposition

Making your show experience a success hinges not only on what you bring to the show, but also what you take away. No one knows that better than Freeman. We've had more than 75 years of experience in the business, and we're here to help you with all your exhibit transportation needs. From initial inbound transportation and move-in to move-out and outbound transportation, we've got the specialists to assist you with all your show requirements. Take a look at the services we can offer you and you'll see why we're the best in the business.

Don't forget about inbound shipping! Complete and send the attached order form to order your inbound and outbound shipping.

Le succès de votre expérience d'exposition dépend non seulement de ce que vous apportez à l'exposition, mais également de ce que vous en retirez. Personne ne le sait mieux que Freeman. Forts de plus de 75 années d'expérience dans le secteur, nous entendons vous offrir le soutien nécessaire à l'égard de tous vos besoins en matière de transport d'exposition. Du transport initial, à l'installation et au démantèlement, jusqu'à la sortie, nos spécialistes sont capables de vous aider pour tous vos besoins d'exposition. Jetez un coup d'oeil à tous nos services ; vous verrez pourquoi nous sommes le chef de file de l'industrie.

N'oubliez pas le transport à l'entrée ! Remplissez et envoyez le formulaire ci-joint pour commander le transport à l'entrée et à la sortie.

Call our transportation experts at 877-478-1113. For fast, easy ordering, go to www.freemanco.com.
Appelez nos experts de transport d'exposition au 877-478-1113.
Pour commander rapidement et en toute simplicité, visitez le www.freemanco.com

EXHIBIT TRANSPORTATION **services**

services de TRANSPORT D'EXPOSITION

As the official service contractor, we can make it easier for you to transport your exhibit to the show and on to its next destination. Our on-site experts are there every step of the way – preshow, move-in, on the actual show days as well as during move-out. Also, if you need anything after the show, your Freeman contact will be there to assist you. Some of our available services also include:

- A special toll-free number where Freeman experts give you the fast, friendly service that has become our trademark, track shipments, arrange for pickup and more.
- One convenient invoice with all your show services prequoted, so you never get hit with hidden costs. Freeman also offers competitive prices for exhibit transportation with value-added customer service.
- Preprinted shipping labels and material handling agreements. There is no need to handwrite all your labels when we can print them for you automatically.

Don't forget about inbound shipping! Complete and send the attached order form to order your inbound and outbound shipping.

questions?

Call our exhibit transportation experts at 877-478-1113. For fast, easy ordering, go to www.freemanco.com

En tant que fournisseur de service officiel, nous pouvons faciliter le transport de votre matériel d'exposition au salon, et jusqu'à sa prochaine destination. Il y a des experts sur place à chaque étape : avant la tenue de l'événement, à l'installation, pendant l'exposition et au démontage. En plus, si vous avez des besoins additionnels une fois l'événement terminé, votre personne-ressource de Freeman sera disponible pour vous aider. Les services que nous offrons comprennent :

- Un numéro spécial sans frais où les experts de Freeman vous offrent un service rapide et amical, qui est devenu notre marque de commerce, pour localiser des envois, planifier des cueillettes et plus encore.
- Une seule facture pratique incluant un estimé de vos services d'exposition pour que vous ne soyez jamais surpris par des frais cachés. En plus, Freeman offre des tarifs compétitifs de transport d'exposition avec un service à la clientèle à valeur ajoutée.
- Des étiquettes pré-imprimées pour vos envois et ententes sur la manutention de matériel. Pourquoi écrire vos étiquettes à la main quand nous pouvons les imprimer automatiquement pour vous?

N'oubliez pas le transport à l'entrée ! Remplissez et envoyez le formulaire ci-joint pour commander le transport à l'entrée et à la sortie.

questions ?

Appelez nos experts de transport d'exposition à 877-478-1113. Pour commander rapidement et en toute simplicité, visitez le www.freemanco.com.

F R E E M A N

F R E E M A N
1-877-478-1113



**COMPLETE THIS FORM ONLY IF YOU ARE
SHIPPING YOUR EXHIBIT MATERIALS BY
FREEMAN EXHIBIT TRANSPORTATION**

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 1-877-478-1113 to speak with one of our experts.

EXHIBIT TRANSPORTATION

TIPS FOR EASY ORDERING

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- By selecting below, you are authorizing Freeman to effect customs clearance and/or pick-up deliver you shipment.

Requested Pick Up Date: _____

SHIPPER NAME _____

SHIPPER ADDRESS _____

(City) (Province/State) (Zip/Postal Code)

DESTINATION

- ☐ I will be shipping to the **WAREHOUSE**

FREEMAN/Exhibiting Company Name / Booth#

C/O: REIMER / YRC REIMER

1725 CHEMIN ST-FRANÇOIS

DORVAL, QC H9P 2S1 CANADA

MUST BE DELIVERED BY MAY 12, 2015

- ☐ I will be shipping to **SHOW SITE**

Exhibiting Company Name / Booth #

C/O: FREEMAN

PALAIS DES CONGRES DE MONTREAL

163 ST-ANTOINE WEST

MONTREAL, QC H2Z 1H2 CANADA

CANNOT BE DELIVERED BEFORE MAY 15, 2015

TYPE OF SERVICE - Choose One

- ☐ 1 Day: Delivery next business day (before 5:00 p.m.)
- ☐ 2 Day: Delivery by 5:00 P.M. second business day
- ☐ Deferred: Delivery within 3 - 4 business days
- ☐ Declared Value \$ _____

Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.

- ☐ Standard Ground: Dependent on distance
- ☐ Expedited Ground: Tailored to specific requirements
- ☐ Specialized: Pad wrapped, uncrated, or truckload

SHIPPING INFORMATION

Items to be shipped

Number of Pieces	Weight
____ Crates (wooden)	_____
____ Cartons (cardboard)	_____
____ Cases/Trunks (fiber) (color _____)	_____
____ Skids/Pallets	_____
____ Carpet/Pad (color _____)	_____
____ Other (_____)	_____
____ Total	_____

Size of largest piece: (H) _____ (W) _____ (L) _____

NOTE: Shipments will be weighed and measured prior to delivery.

OUTBOUND SHIPPING

- ☐ I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information **if different from pick up address:**

Ship to address:

Number of Labels: _____

**FAX THIS COMPLETED FORM TO:
514-394-2667**

**A TRANSPORTATION EXPERT
WILL CALL YOU TO CONFIRM
RECEIPT OF ORDER AND
FINALIZE DETAILS**

SHOW # **(295788)** _____

FREEMAN exhibit transportation



276 St-Jacques Street, Suite 818
Montreal, QC
H2Y 2G4

514-987-2700
Fax 514-849-3446
www.mend.com

Tips for Shipping to Montréal, Canada The Aesthetic Meeting 2015 Mendelssohn Customs Brokerage Services

1. Use the Official Customs Broker

It is beneficial for exhibitors to use the official customs broker “Mendelssohn” for the meeting. Mendelssohn is pleased to offer each exhibitor their first customs clearance to Montreal on a complimentary basis (excluding applicable duties and taxes). So each exhibitor receives “1” complimentary customs clearance - your first one! **To benefit from this offer, you must send Mendelssohn their completed customs forms along with your carrier name and tracking number 24 hours prior to your shipment being picked up so they can review them for accuracy! This complimentary offering is “only” if you use Mendelssohn for customs. If you choose to have a courier or another broker customs clear your material Mendelssohn will not credit or reimburse you. You will be responsible for Mendelssohn’s’ customs charges for your 2nd, 3rd, 4th shipment etc...**

2. Complete Customs Documents

When you receive your Customs Forms from Mendelssohn (www.mend.com), complete all required documents, fax or email copies to Mendelssohn’s office *prior* to shipping (Fax: 514-849-3446 email: ganderson@mend.com) send all originals with the shipment and bring copies to the show, along with your shipper's tracking number.

3. Ship on Time

Have materials shipped to arrive prior to the deadline date of the Freeman advance warehouse. Overseas (not US or Canada) exhibitors should pay particular attention to this suggestion.

4. Private Vehicle

Please call Mendelssohn six weeks in advance of the move-in date if you plan to bring commercial goods with you in your own vehicle. Please complete Mendelssohn’s PDF customs forms and return to their office.

5. Changes

Notify Mendelssohn at least 24 hours prior to any changes of any change(s) to what is being shipped, quantities, addresses, etc.



276 St-Jacques Street, Suite 818
Montreal, QC
H2Y 2G4

514-987-2700
Fax 514-849-3446
www.mend.com

Tips for Shipping to Montréal, Canada The Aesthetic Meeting 2015 Mendelssohn Customs Brokerage Services

6. Shipping through Mendelssohn's Transportation Service

If you choose to ship through Mendelssohn's transportation service please note Mendelssohn will route your shipment into the Freeman Advance Warehouse.

7. Mendelssohn's Complimentary Customs Brokerage Offering

Each exhibitor receives "1" complimentary customs clearance - your first one! To benefit from this offer, you must send Mendelssohn their completed customs forms along with your carrier name and tracking number 24 hours prior to your shipment being picked up so they can review them for accuracy! This complimentary offering is "only" if you use Mendelssohn for customs. If you choose to have a courier or another customs broker customs clear your material Mendelssohn will not credit or reimburse you. You will be responsible for Mendelssohn's' customs charges for your 2nd, 3rd, 4th shipment etc....as only your 1st shipment is on a complimentary basis if Mendelssohn receives your forms 24 hours before your goods are picked up!

For personalized assistance and to receive more information we invite you to contact Mendelssohn:

Glen Anderson
Operations/Transportation Manager
Tel : 514-987-2700 ext. 22
Fax : 514-849-3446
ganderson@mend.com

or

John Santini
Director of Operations
Tel : 514-987-2700 ext. 24
Fax : 514-849-3446
jsantini@mend.com

Order Form

Customs and Transportation Services

Please accept this as authority for ICECORP Logistics Inc. dba Mendelssohn Commerce of 1600 Courtneypark Dr. E., Mississauga, ON L5T 2W8; business number 121767677RM0001, a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in ICECORP Logistics Inc. Standard Trading Conditions, including but not limited to:

- The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes and levies in respect of imported and exported goods released or to be released; and
- The transportation, warehousing, and distribution of such goods.

In signing this form, I grant ICECORP Logistics Inc. dba Mendelssohn Commerce full power and authority to appoint a sub-agent, where required.

This authority is granted for all shipments in relation to the event and/or shipment(s) detailed below.

Services Required: (please check one)

☒ Customs Clearance and Transportation

☐ Customs Clearance Only

☐ Transportation Only

Shipper Information

Company Name: ABC DISTRIBUTING COMPANY

IRS # or U.S. Tax Identification #: 12-3456789

Address: 125 ELM STREET

DOCK DOOR #2

City: CHICAGO Province/State: IL Postal/Zip: 66666

Contact Name: JOE SMITH Tel: 708-555-1200

E-mail: JSMITH@DOMAIN.COM Fax: 708-555-2222

Return Freight

☒ Same as Shipper

Company Name: ABC DISTRIBUTING COMPANY

IRS # or U.S. Tax Identification #: 12-3456789

Address: 125 ELM STREET

DOCK DOOR #2

City: CHICAGO Province/State: IL Postal/Zip: 66666

Contact Name: JOE SMITH Tel: 708-555-1200

E-mail: JSMITH@DOMAIN.COM

Delivery Information

Exhibitor/Company Name: ABC DISTRIBUTING COMPANY

Event Name: INT'L MARKETING EVENT Booth #: 234

Facility Name: EVENT FACILITY

Address: 278 SOMEWHERE PLACE

City: TORONTO Province/State: ON Postal/Zip: M5M 2B2

On-Site Contact: SANDY SMITH Cell #: 708-555-1234

E-mail: SSMITH@DOMAIN.COM

Billing / Invoicing Information

☒ Same as Shipper

Company Name: ABC DISTRIBUTING COMPANY

Importer # (if applicable): 123456789RT0001

Address: 125 ELM STREET

City: CHICAGO Province/State: IL Postal/Zip: 66666

Contact Name: JOE SMITH Tel: 708-555-1200

E-mail: JSMITH@DOMAIN.COM Fax: 708-555-2222

Shipment Information

Carrier Name (if not using Mendelssohn Commerce): MENDELSSOHN COMMERCE Contact Name: COORDINATOR NAME Tel: 1-800-665-4628

Pick-Up Date: APR. 03/14 Hours of Operation: 8:00 AM - 5:00 PM Delivery Date: APR. 14/14 Time: 11:00 AM

Requested Service Level: ☐ Air ☐ 2nd Day ☒ Truck

Additional Services Required: ☐ Lift Gate ☐ Inside Pick-Up/Delivery

# of Pieces	Box/Crate/Skid etc.	Length	Width	Height	Per Piece	Total
2	SKIDS	@ Dimensions (Inches) Each: 48	48	48	@ Weight (lbs) Each: 375	750
4	CRATES	@ Dimensions (Inches) Each: 45	47	60	@ Weight (lbs) Each: 500	2000
		@ Dimensions (Inches) Each:			@ Weight (lbs) Each:	
		@ Dimensions (Inches) Each:			@ Weight (lbs) Each:	
		@ Dimensions (Inches) Each:			@ Weight (lbs) Each:	
6	Total				Total Weight:	2750

Cargo Insurance / Declared Value

This shipment is covered under basic carrier liability, direct with the carrier. Maximum liability (declared value for carriage of this shipment) is agreed to and understood to be \$0.50 per pound multiplied by the number of pounds for that part of the shipment lost or damaged, but not less than \$50.00 per shipment UNLESS additional Cargo Insurance has been arranged with Mendelssohn Commerce. Subject to the terms and conditions of liability for loss/damage, stated below. Please contact Mendelssohn Commerce for more Cargo Insurance information.

Terms of Payment and Security Deposit (Must be completed)

Charge to: ☒ Visa ☐ MasterCard ☐ American Express

Cardholder Name: JOE SMITH

Title: OWNER / PRESIDENT

Card Account Number: 1234 5678 9012 3456

Expiry Date: 12/16

I hereby authorize the use of this credit card for payment of services relative to this Order Form.
I understand that a 2% administrative fee (minimum \$50.00) will be charged for all credit card declines.

Cardholder's Signature: *Joe Smith*

Terms and Conditions

This order is placed with the specific understanding that we hereby release ICECORP Logistics dba Mendelssohn Commerce (Mendelssohn Commerce) and/or agents from all liability for loss, damage and/or theft to our merchandise and property, no matter how caused, and we have insured all such properties being handled; 1) Mendelssohn Commerce shall not be responsible for damage to uncrated materials, improperly packaged goods or concealed damage. 2) Mendelssohn Commerce will not be responsible for any loss/damage/delay due to fire, acts of god, strikes, lock outs of any kind beyond its control. 3) Mendelssohn Commerce liability is outlined in the above Cargo Insurance / Declared Value section. We are self-insured, or have made other appropriate insurance arrangements and paid applicable charges. 4) Mendelssohn Commerce shall not be liable to any extent whatsoever for the actual, potential or assumed losses or profits or revenues, or for any collateral costs which may result from any loss or damage to materials. 5) All hazardous materials have been declared, and we abide by all Federal, Provincial, State and Local laws.

Client Signature

I have read and agree to the Terms and Conditions of this Contract.

Signature: *Joe Smith*

Name: JOE SMITH

Title: OWNER / PRESIDENT

Date: 01/29/2014

Accepted by Mendelssohn Commerce

Signature:

Name:

Title:

Date:

Order Form

Customs and Transportation Services

Please accept this as authority for ICECORP Logistics Inc. dba Mendelssohn Commerce of 1600 Courtneypark Dr. E., Mississauga, ON L5T 2W8; business number 121767677RM0001, a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in ICECORP Logistics Inc. Standard Trading Conditions, including but not limited to:

1. The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes and levies in respect of imported and exported goods released or to be released; and
2. The transportation, warehousing, and distribution of such goods.

In signing this form, I grant ICECORP Logistics Inc. dba Mendelssohn Commerce full power and authority to appoint a sub-agent, where required.

This authority is granted for all shipments in relation to the event and/or shipment(s) detailed below.

Services Required: (please check one)

☐ Customs Clearance and Transportation

☐ Customs Clearance Only

☐ Transportation Only

Shipper Information

Company Name:

IRS # or U.S. Tax Identification #:

Address:

City: Province/State: Postal/Zip:

Contact Name: Tel:

E-mail: Fax:

Return Freight

☐ Same as Shipper

Company Name:

IRS # or U.S. Tax Identification #:

Address:

City: Province/State: Postal/Zip:

Contact Name: Tel:

E-mail: Fax:

Delivery Information

Exhibitor/Company Name:

Event Name: Booth #:

Facility Name:

Address:

City: Province/State: Postal/Zip:

On-Site Contact: Cell #:

E-mail: Fax:

Billing / Invoicing Information

☐ Same as Shipper

Company Name:

Importer # (if applicable):

Address:

City: Province/State: Postal/Zip:

Contact Name: Tel:

E-mail: Fax:

Shipment Information

Carrier Name (if not using Mendelssohn Commerce):

Contact Name:

Tel:

Pick-Up Date: Hours of Operation:

Delivery Date:

Time:

Requested Service Level: ☐ Air ☐ 2nd Day ☐ Truck

Additional Services Required: ☐ Lift Gate ☐ Inside Pick-Up/Delivery

# of Pieces	Box/Crate/Skid etc.	Length	Width	Height	Per Piece	Total
	@ Dimensions (Inches) Each:				@ Weight (lbs) Each:	
	@ Dimensions (Inches) Each:				@ Weight (lbs) Each:	
	@ Dimensions (Inches) Each:				@ Weight (lbs) Each:	
	@ Dimensions (Inches) Each:				@ Weight (lbs) Each:	
	@ Dimensions (Inches) Each:				@ Weight (lbs) Each:	
Total						Total Weight:

Cargo Insurance / Declared Value

This shipment is covered under basic carrier liability, direct with the carrier. Maximum liability (declared value for carriage of this shipment) is agreed to and understood to be \$0.50 per pound multiplied by the number of pounds for that part of the shipment lost or damaged, but not less than \$50.00 per shipment UNLESS additional Cargo Insurance has been arranged with Mendelssohn Commerce. Subject to the terms and conditions of liability for loss/damage, stated below. Please contact Mendelssohn Commerce for more Cargo Insurance information.

Terms of Payment and Security Deposit (Must be completed)

Charge to: ☐ Visa ☐ MasterCard ☐ American Express

Cardholder Name:

Title:

Card Account Number:

Expiry Date:

I hereby authorize the use of this credit card for payment of services relative to this Order Form.

I understand that a 2% administrative fee (minimum \$50.00) will be charged for all credit card declines.

Cardholder's Signature: _____

Terms and Conditions

This order is placed with the specific understanding that we hereby release ICECORP Logistics dba Mendelssohn Commerce (Mendelssohn Commerce) and/or agents from all liability for loss, damage and/or theft to our merchandise and property, no matter how caused, and we have insured all such properties being handled; 1) Mendelssohn Commerce shall not be responsible for damage to uncrated materials, improperly packaged goods or concealed damage. 2) Mendelssohn Commerce will not be responsible for any loss/damage/delay due to fire, acts of god, strikes, lock outs of any kind beyond its control. 3) Mendelssohn Commerce liability is outlined in the above Cargo Insurance / Declared Value section. We are self-insured, or have made other appropriate insurance arrangements and paid applicable charges. 4) Mendelssohn Commerce shall not be liable to any extent whatsoever for the actual, potential or assumed losses or profits or revenues, or for any collateral costs which may result from any loss or damage to materials. 5) All hazardous materials have been declared, and we abide by all Federal, Provincial, State and Local laws.

Client Signature

I have read and agree to the Terms and Conditions of this Contract.

Signature:

Name:

Title:

Date:

Accepted by Mendelssohn Commerce

Signature:

Name:

Title:

Date:



CANADA CUSTOMS INVOICE
FACTURE DES DOUANES CANADIENNES

1. Vendor (name and address) - Vendeur (nom et adresse) ABC Distributing Company 125 Elm Street Chicago, IL 66666-6666		2. Date of direct shipment to Canada - Date d'expédition directe vers le Canada 4/3/2007		
4. Consignee (name and address) - Destinataire (nom et adresse) ABC Distributing Company / Booth 234 International Computing Event c/o Event Facility 100 Anywhere Street Toronto, ON M7W 2P6		3. Other references (include purchaser's order No.) Autres références (inclure le n° de commande de l'acheteur) 10-9999999		
8. Transportation: Give mode and place of direct shipment to Canada Transport : Précisez mode et point d'expédition directe vers le Canada Mendelssohn Commerce, Chicago, IL		5. Purchaser's name and address (if other than consignee) Nom et adresse de l'acheteur (s'il diffère du destinataire) No sale involved		
		6. Country of transshipment - Pays de transbordement N/A		
		7. Country of origin of goods Pays d'origine des marchandises Various - See Below		
		IF SHIPMENT INCLUDES GOODS OF DIFFERENT ORIGINS ENTER ORIGINS AGAINST ITEMS IN 12. SI L'EXPÉDITION COMPREND DES MARCHANDISES D'ORIGINES DIFFÉRENTES, PRÉCISEZ LEUR PROVENANCE EN 12.		
		9. Conditions of sale and terms of payment (i.e. sale, consignment shipment, leased goods, etc.) Conditions de vente et modalités de paiement (p. ex. vente, expédition en consignation, location de marchandises, etc.) No sale involved		
		10. Currency of settlement - Devises du paiement USD		
11. Number of packages Nombre de colis	12. Specification of commodities (kind of packages, marks and numbers, general description and characteristics, i.e., grade, quality) Désignation des articles (nature des colis, marques et numéros, description générale et caractéristiques, p. ex. classe, qualité)	13. Quantity (state unit) Quantité (précisez l'unité)	Selling price - Prix de vente	
			14. Unit price Prix unitaire	15. Total
2 pcs	Wooden Crates - Display Booth (backwalls, lights, graphics, carpets) - USA	1	\$5,000.00	\$5,000.00
2 pcs	Cartons - Advertising Brochures / Catalogs / Technical Literature - USA	1000	\$0.10	\$100.00
1 pc	Carton - Plastic Key Chains - CHINA	50	\$0.50	\$25.00
1 pc	Carton - Books - USA	50	\$1.00	\$50.00
3 pcs	Cases - Computers - CHINA	3	\$1,000.00	\$3,000.00
2 pcs	Cases - Computer Monitors - JAPAN	2	\$500.00	\$1,000.00
18. If any of fields 1 to 17 are included on an attached commercial invoice, check this box Si tout renseignement relativement aux zones 1 à 17 figure sur une ou des factures commerciales ci-attachées, cochez cette case Commercial Invoice No. - N° de la facture commerciale		<input type="checkbox"/>		16. Total weight - Poids total
		Net		17. Invoice total Total de la facture
		N/A		300 lbs
				\$9,175.00
19. Exporter's name and address (if other than vendor) Nom et adresse de l'exportateur (s'il diffère du vendeur)		20. Originator (name and address) - Expéditeur d'origine (nom et adresse) ABC Distributing Company 125 Elm Street Chicago, IL 66666-6666		
21. Agency ruling (if applicable) - Décision de l'Agence (s'il y a lieu)		22. If fields 23 to 25 are not applicable, check this box Si les zones 23 à 25 sont sans objet, cochez cette case		
		<input checked="" type="checkbox"/>		
23. If included in field 17 indicate amount: Si compris dans le total à la zone 17, précisez : (i) Transportation charges, expenses and insurance from the place of direct shipment to Canada Les frais de transport, dépenses et assurances à partir du point d'expédition directe vers le Canada (ii) Costs for construction, erection and assembly incurred after importation into Canada Les coûts de construction, d'érection et d'assemblage après importation au Canada (iii) Export packing Le coût de l'emballage d'exportation		24. If not included in field 17 indicate amount: Si non compris dans le total à la zone 17, précisez : (i) Transportation charges, expenses and insurance to the place of direct shipment to Canada Les frais de transport, dépenses et assurances jusqu'au point d'expédition directe vers le Canada (ii) Amounts for commissions other than buying commissions Les commissions autres que celles versées pour achat (iii) Export packing Le coût de l'emballage d'exportation		25. Check (if applicable): Cochez (s'il y a lieu) : (i) Royalty payments or subsequent proceeds are paid or payable by the purchaser Des redevances ou produits ont été ou seront versés par l'acheteur (ii) The purchaser has supplied goods or services for use in the production of these goods L'acheteur a fourni des marchandises ou des services pour la production de ces marchandises

Dans ce formulaire, toutes les expressions désignant des personnes visent à la fois les hommes et les femmes.



CANADA CUSTOMS INVOICE
FACTURE DES DOUANES CANADIENNES

PROTECTED
PROTÉGÉ

B when completed
une fois rempli

Page
of
de

1. Vendor (name and address) - Vendeur (nom et adresse)		2. Date of direct shipment to Canada - Date d'expédition directe vers le Canada	
		3. Other references (include purchaser's order No.) Autres références (inclure le n° de commande de l'acheteur)	
4. Consignee (name and address) - Destinataire (nom et adresse)		5. Purchaser's name and address (if other than consignee) Nom et adresse de l'acheteur (s'il diffère du destinataire)	
		6. Country of transshipment - Pays de transbordement	
8. Transportation: Give mode and place of direct shipment to Canada Transport : Précisez mode et point d'expédition directe vers le Canada		7. Country of origin of goods Pays d'origine des marchandises	IF SHIPMENT INCLUDES GOODS OF DIFFERENT ORIGINS ENTER ORIGINS AGAINST ITEMS IN 12. SI L'EXPÉDITION COMPREND DES MARCHANDISES D'ORIGINES DIFFÉRENTES, PRÉCISEZ LEUR PROVENANCE EN 12.
		9. Conditions of sale and terms of payment (i.e. sale, consignment shipment, leased goods, etc.) Conditions de vente et modalités de paiement (p. ex. vente, expédition en consignation, location de marchandises, etc.)	
		10. Currency of settlement - Devises du paiement	
11. Number of packages Nombre de colis	12. Specification of commodities (kind of packages, marks and numbers, general description and characteristics, i.e., grade, quality) Désignation des articles (nature des colis, marques et numéros, description générale et caractéristiques, p. ex. classe, qualité)	13. Quantity (state unit) Quantité (précisez l'unité)	14. Unit price Prix unitaire
			15. Total
18. If any of fields 1 to 17 are included on an attached commercial invoice, check this box Si tout renseignement relativement aux zones 1 à 17 figure sur une ou des factures commerciales ci-attachées, cochez cette case Commercial Invoice No. - N° de la facture commerciale <input type="checkbox"/>		16. Total weight - Poids total Net Gross - Brut	
19. Exporter's name and address (if other than vendor) Nom et adresse de l'exportateur (s'il diffère du vendeur)		17. Invoice total Total de la facture	
20. Originator (name and address) - Expéditeur d'origine (nom et adresse)			
21. Agency ruling (if applicable) - Décision de l'Agence (s'il y a lieu)		22. If fields 23 to 25 are not applicable, check this box Si les zones 23 à 25 sont sans objet, cochez cette case <input type="checkbox"/>	
23. If included in field 17 indicate amount: Si compris dans le total à la zone 17, précisez : (i) Transportation charges, expenses and insurance from the place of direct shipment to Canada Les frais de transport, dépenses et assurances à partir du point d'expédition directe vers le Canada (ii) Costs for construction, erection and assembly incurred after importation into Canada Les coûts de construction, d'érection et d'assemblage après importation au Canada (iii) Export packing Le coût de l'emballage d'exportation		24. If not included in field 17 indicate amount: Si non compris dans le total à la zone 17, précisez : (i) Transportation charges, expenses and insurance to the place of direct shipment to Canada Les frais de transport, dépenses et assurances jusqu'au point d'expédition directe vers le Canada (ii) Amounts for commissions other than buying commissions Les commissions autres que celles versées pour l'achat (iii) Export packing Le coût de l'emballage d'exportation	
		25. Check (if applicable): Cochez (s'il y a lieu) : (i) Royalty payments or subsequent proceeds are paid or payable by the purchaser Des redevances ou produits ont été ou seront versés par l'acheteur (ii) The purchaser has supplied goods or services for use in the production of these goods L'acheteur a fourni des marchandises ou des services pour la production de ces marchandises	

Dans ce formulaire, toutes les expressions désignant des personnes visent à la fois les hommes et les femmes.

WHAT ARE FREIGHT SERVICES?

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

How do I ship to the warehouse?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.
- Please call the number located on Quick Facts if you want to ship oversized material that requires special equipment to the warehouse.

How do I ship to show site?

- Freight will be accepted only during exhibitor move-in. Please refer to Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.

What about prepaid or collect shipping charges?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading "prepaid."
- "Prepaid" designates that the transportation charges will be paid by the exhibitor or a third party.

How should I label my freight?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on Quick Facts.

How do I estimate my Material Handling charges?

- Charges will be based on the weight of your shipment. Each shipment received is considered separately. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is considered one "cwt." (one hundred weight). All shipments are subject to reweigh.
- On the Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.
- Next, select the category that best describes your shipment. There are three categories of freight:

Crated: material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

Special Handling: material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constricted space unloading, designated piece unloading, loads mixed with pad-wrapped material, loads failing to maintain shipping integrity, carpet and/or pad-only shipments, and shipments that require additional time, equipment or labor to unload. Federal Express and UPS are included in this category due to their delivery procedures.

Uncrated: material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

- Add overtime charges for inbound if material is delivered to the booth during the overtime period stated on Quick Facts. This includes both warehouse and show site shipments.

- Add overtime charges for outbound if material is loaded onto the outbound carrier during the overtime period stated on Quick Facts.
- Add the late delivery charge listed on the Order Form if the shipment is accepted at the warehouse or at show site after the deadline date listed on Quick Facts.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.
- Shipments received without receipts or freight bills, such as UPS and Federal Express, will be delivered to the booth without guarantee of piece count or condition.

What happens to my empty containers during the show?

- Pick up "Empty Labels" at the Service Center. Place a label on each container. Labeled containers will be picked up periodically and stored in non-accessible storage during the show.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

How do I protect my materials after they are delivered to the show or before they are picked up after the show?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

How do I ship my materials after the close of the show?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Service Center at show site for your shipping documents. The Material Handling Agreement and labels will be processed and available prior to show closing.
- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Service Center.
- Call your designated carrier with pick-up information. Please refer to Quick Facts for specific dates and times. In the event your selected carrier fails to show on final move-out day, your shipment will either be rerouted on Freeman's carrier choice or delivered back to the warehouse at the exhibitor's expense.
- For your convenience, show recommended carriers will be on site to handle outbound transportation.

Where do I get a forklift?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

Do I need insurance?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the enclosed Terms and Conditions.

Other available services (may not be available in all locations)

- Cranes
- Scissor lifts, condors
- Access storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return

F R E E M A N

F R E E M A N

205 Viger W., Suite 207
Montreal, Quebec H2Z 1G2 Canada
Ph: 514-868-6666 • Fax: 514-394-2667
FreemanmontrealES@freemanco.com



**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**
COMPANY NAME _____ BOOTH #: _____
CONTACT NAME: _____ PHONE #: _____
E-MAIL ADDRESS _____

For Assistance, please call 514-868-6666 to speak with one of our experts.

Let Freeman OnLine® estimate your material handling charges for you. Log on to www.freemanco.com, select your show and click on "Estimate My Material Handling Costs". From Freeman OnLine® you can print extra shipping labels, get tips on how to package your freight and much more.

MATERIAL HANDLING SERVICES

CRATED: Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

SPECIAL HANDLING: (See definitions on back) Material delivered by a carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constricted space unloading, designated piece unloading, loads mixed with pad wrapped material, carpet and/or pad only shipments, and shipments that require additional time, equipment or labor to unload. **Federal Express** and **UPS** are included in this category due to their delivery procedures.

UNCRATED: Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

HAND-CARRY: 15 minutes allowed on loading dock. Dollies are forbidden.

STRAIGHT TIME: 8:00 A.M. to 4:00 P.M. Monday through Friday

OVERTIME: 4:00 P.M. to 8:00 A.M. Monday through Friday, all day Saturday, Sunday, and Holidays (Overtime will be applied to all freight received at the warehouse and/or show site that must be moved into or out of booth during above listed times.)

Description	Price Per CWT	Minimum 200 lbs.
-------------	------------------	---------------------

Note: Material handling prices reflect overtime rates on the outbound - National Holiday

RATE CLASSIFICATIONS:

Warehouse Shipment (200 lb. minimum)

Crated or Skidded Shipment.....	\$ 113.75	227.50
Special Handling Shipment.....	\$ 148.00	296.00

Show Site Shipment (200 lb. minimum)

Crated or Skidded Shipment.....	\$ 100.75	201.50
Special Handling Shipment.....	\$ 131.00	262.00
Uncrated or Pad Wrapped Shipment.....	\$ 150.75	301.50

Small Package - Maximum weight is 30 lbs per shipment*

Small Package.....	\$ 45.00
--------------------	----------

*A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received on the same day, from the same shipper and delivered by same carrier.

Cart Service - Intended for "Private owned vehicles"* Per Trip** \$ 77.25

*** A POV is any vehicle that is primarily designated to transport passengers, not cargo or freight. In this category are: pick-up, passenger van, taxi and limousine. (Storage is not included with this service)

ADDITIONAL SURCHARGES:

Shipment Delivered after Deadline Date (in addition to above rates)

Warehouse Shipment after May 11, 2015.....	\$ 23.50	47.00
Show Site Shipment after May 16, 2015.....	\$ 20.00	40.00

Overtime Charge - Inbound (in addition to above rates)

Crated or Skidded Shipment.....	\$ 20.25	40.50
Special Handling Shipment.....	\$ 26.25	52.50
Uncrated or Pad Wrapped Shipment.....	\$ 30.25	60.50

Description	Weight	CWT	Price per CWT	Estimated Total Cost (200 lb. Min.)
	÷ 100 =			
Surcharges	÷ 100 =			

Tips to Save on Material Handling

- **Consolidate shipments** - when total weight is less than 200 lbs. For Example:

3 Separate Shipments

60 lbs. charged @ 200 lbs. \$ 100.00

52 lbs. charged @ 200 lbs. \$ 100.00

65 lbs. charged @ 200 lbs. \$ 100.00 = \$300.00

1 Consolidated Shipment

3 pieces (1 shipment)

177 lbs. charged @ 200 lbs = \$100.00

Added benefit - your shipments are less likely to get misplaced if they are packaged together with larger items.

Sub-Total	
5% GST	
9.975% PST	
Total	

SPECIAL HANDLING DEFINITIONS

for frequently asked questions and material handling estimator tools, go to www.myfreemanonline.com

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, carpet/pad only shipments or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

What is Ground Loading/Unloading?

Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

What is Constricted Space Loading/Unloading?

Trailer loaded "high and tight" shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

What is Designated Piece Loading/Unloading?

Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

What are Stacked Shipments?

Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or "cubed out" shipments, loose items placed on top of crates and/or pallets constitute special handling.

What is Shipment Integrity?

Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

What is Alternate Delivery Location?

Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

What are Mixed Shipments?

Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

What does it mean if I have "No Documentation"?

Shipments arrive from a small package carrier (including, among others, Federal Express and UPS) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

What about carpet only shipments?

Shipments that consist of carpet and/or carpet padding only require special handling because of additional labor and equipment to unload.

What is the difference between Crated and Uncrated Shipments?

Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting bars and hooks.

F R E E M A N

205 Viger West, Suite 207
Montreal, Quebec, Canada H2Z 1G2
Ph: 514-868-6666 • Fax: 514-394-2667
freemanmontrealES@freemanco.com



**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015
COMPANY NAME _____ BOOTH #: _____
CONTACT NAME: _____ PHONE #: _____
E-MAIL ADDRESS _____

For Assistance, please call 514-868-6666 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

CART SERVICE / PRIVATELY OWNED VEHICLES ONLY

SHOW SPECIAL

(Maximum Weight 300 lbs.)

To help alleviate the problems and frustrations associated with exhibitors carrying their small exhibit materials during move-in, Freeman is pleased to provide a cartload for one (1) trip, **one way** from the dock to your booth or your booth to the dock for a charge of **\$77.25 each way**. This service will be available during move-in and move-out.

A Cartload is defined as Privately Owned Vehicles (POV's) cars, small vans, 1/2 ton pick-ups, SUV's or company owned truck with a trailer length no greater than 12' in length.

Each cart will handle a load approximately 3' wide x 5' long and approximately 3' high. Due to safety reasons, it will be the judgement of the Freight Supervisor if the load can go higher than 3 feet. No individual cart will be more than 300 lbs. in freight weight.



If you arrive with truck/van or trailer filled with exhibit material you will not qualify for this service and will be redirected to the Freeman Marshaling yard.

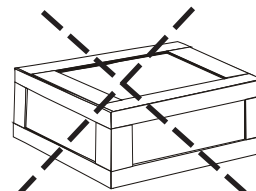
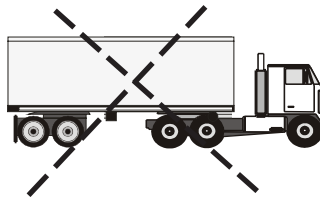
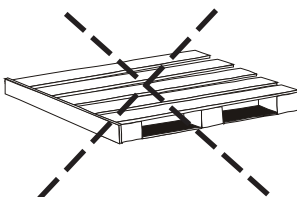
A POV, or privately owned vehicle, is considered to be any vehicle that is primarily designed to transport passengers, not cargo or freight. Examples include pick-ups, passenger vans, taxis, limos, etc.

A cartload is eight (8) pieces or less (weighing less than 300 lbs. total) There is one cartload allowed per vehicle.

Freight that is too large or heavy must be handled by Freeman at their freight handling rates and will be routed through the Marshaling yard. No personal trucks (1 ton & over), no rental trucks, or bobtails will be unloaded through cart load service.

Freight will be unloaded from the specific POV dock location designated by Freeman.

NOT ACCEPTABLE



Freeman cartload material handling

F R E E M A N

205 Viger W., Suite 207
Montreal, Quebec, Canada H2Z 1G2
Ph: 514-868-6666 • Fax: 514-394-2667
FreemanmontrealES@freemanco.com



OUTBOUND MATERIAL HANDLING AND SHIPPING LABELS

FREEMAN shipping outbound

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME: _____ BOOTH#: _____

CONTACT NAME: _____ PHONE#: _____

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU IN ADVANCE AND WILL DELIVER THEM TO YOUR BOOTH AT SHOW SITE TO REVIEW AND SIGN. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM.

SHIPPING INFORMATION

FROM: SHIPPER/EXHIBITOR NAME: _____

BILLING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

SHIP TO: COMPANY NAME: _____

DELIVERY ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE#: _____ ATTN: _____

SPECIAL INSTRUCTIONS: _____

METHOD OF SHIPMENT

PLEASE CHECK DESIRED METHOD OF SHIPMENT BELOW

FREEMAN EXHIBIT TRANSPORTATION

- ☐ 1 Day: Delivery next business day
- ☐ 2 Day: Delivery by 5:00 P.M. second business day
- ☐ Expedited
- ☐ Deferred: Delivery within 3-4 business days
- ☐ Standard Ground
- ☐ Specialized: Pad wrapped, uncrated, or truckload

☐ OTHER COMMON CARRIER _____

☐ OTHER VAN LINE _____

☐ OTHER AIR FREIGHT _____

Once your shipment is packed and ready to be picked up, please return the Material Handling Agreement to the Exhibitor Services Center.

Verify the piece count, weight and that a signature is on the Material Handling Agreement prior to shipping out.

SHIPMENTS WITHOUT PAPERWORK TURNED IN WILL BE RETURNED TO OUR WAREHOUSE AT EXHIBITOR'S EXPENSE.

Freeman will make arrangements for all Freeman Exhibit Transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor. During exhibitor move-out, when time permits, Freeman will attempt a courtesy phone call to your carrier to confirm the scheduled pick-up.

DESIRED NUMBER OF LABELS: _____

In the event your selected carrier (other than Freeman) fails to show on final move-out day, please select one of the following options:

- ☐ Reroute via Freeman's choice.
- ☐ Delivery back to warehouse at Exhibitor's expense*
* Return to warehouse rates are based on weight. A minimum charge of \$310.00 plus applicable taxes will apply. Materials that have not been picked up by your selected carrier after 5 business days will be subject to storage fees. A \$100.00/week minimum charge will be added to your account.

F R E E M A N

R U S H

DO NOT DELAY

MUST DELIVER BY MAY 12, 2015

TO: _____

EXHIBITOR NAME

C/O: FREEMAN

1725 CHEMIN ST-FRANCOIS

DORVAL, QC H9P 2S1

WAREHOUSE

EVENT: ***THE AESTHETIC MEETING 2015***

BOOTH NO: _____ NO. _____ OF _____ PCS

F R E E M A N

R U S H

DO NOT DELAY

MUST DELIVER BY MAY 12, 2015

TO: _____

EXHIBITOR NAME

C/O: FREEMAN

1725 CHEMIN ST-FRANCOIS

DORVAL, QC H9P 2S1

WAREHOUSE

EVENT: ***THE AESTHETIC MEETING 2015***

BOOTH NO: _____ NO. _____ OF _____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

F R E E M A N

R U S H

DO NOT DELAY

CANNOT DELIVER BEFORE MAY 15, 2015

TO:

EXHIBITOR NAME

C/O: FREEMAN

**PALAIS DES CONGRES
163 ST-ANTOINE WEST**

MONTREAL, QC H2Z 1H2

SHOW SITE

EVENT: ***THE AESTHETIC MEETING 2015***

BOOTH NO: _____ **NO.** _____ **OF** _____ **PCS**

F R E E M A N

R U S H

DO NOT DELAY

CANNOT DELIVER BEFORE MAY 15, 2015

TO:

EXHIBITOR NAME

C/O: FREEMAN

**PALAIS DES CONGRES
163 ST-ANTOINE WEST**

MONTREAL, QC H2Z 1H2

SHOW SITE

EVENT: ***THE AESTHETIC MEETING 2015***

BOOTH NO: _____ **NO.** _____ **OF** _____ **PCS**

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

FURNISHING essentials AMEUBLEMENT essentiel



Your exhibit space should reflect your company's distinctive look and feel, which is why the furniture you choose to fill it is so important. Freeman Furnishing Essentials has everything you need with an assortment of superior, professional pieces in eye-catching shapes and styles to suit any budget or design essential. In addition, the quality control standards and in-house maintenance that Freeman adheres to are outstanding, so you always know you're getting the best furniture possible to make your show experience a total success.

Browse through this brochure and if you don't find what you want, don't worry. We will work with you every step of the way to make sure you get exactly what you're looking for. Our prices are all-inclusive and cover shipping and material handling with no hidden fees. Also, Freeman has multiple warehouse locations across the country, so delivering your furniture solution is always quick and simple.

Votre espace d'exposition devrait être un reflet de l'allure et du style distincts de votre société, d'où l'importance de choix de meubles pour le remplir. La gamme d'ameublement essentiel de Freeman à tout ce dont vous avez besoin, avec un assortiment de meubles professionnels dans des formes et des styles attrayants pouvant satisfaire à tout budget ou toute conception. En outre, les normes de contrôle de la qualité et l'entretien à l'interne de Freeman sont hors pair, donc vous êtes toujours confiants d'avoir les meilleurs meubles possibles pour la réussite de votre événement.

Découvrez tout cela dans cette brochure et si vous ne trouvez pas exactement ce que vous voulez, ne vous en souciez pas - nous travaillerons avec vous tout le long du processus afin de nous assurer que vous obtenez exactement ce que vous désirez. Nos prix sont tout inclus et comprennent les frais d'expédition et de manutention, sans frais cachés. Freeman possède également plusieurs sites d'entreposage dans le pays entier; la livraison de vos meubles se fait donc toujours rapidement et en toute simplicité.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com.

Communiquez avec le service à la clientèle au numéro indiqué sur la page À Noter. Pour commander en ligne: www.freemanco.com.

F R E E M A N



FURNISHING essentials
AMEUBLEMENT essentiel

seating/sièges

black diamond side chair

21"W 23"L 32"H – 71089

chaise sans bras black diamond

21"Large 23"L 32"H – 71089



black diamond stool

22"W 18"L 46"H – 71088

tabouret black diamond

22"Large 18"L 46"H – 71088



black diamond armchair

20"W 21"L 33"H – 71090

chaise avec bras black diamond

20"Large 21"L 33"H – 71090





limerick® chair by Herman Miller

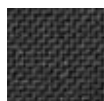
Grey

18"W 17.75"L 33"H – 210108

chaise limerick® by Herman Miller

grise

18"Large 17.75"L 33"H – 210108



casey padded stool

Black or Grey Fabric

20"W 21.5"L 42.5"H – 210112

tabouret casey

Tissu noir ou gris

20"Large 21.5"L 42.5"H – 210112



grey gaslift stool

24"W 20"L 46"H – 71047

tabouret sténo gris

24"Large 20"L 46"H – 71047

grey gaslift chair

26"W 20"L 38"H – 71045

chaise sténo grise

26"Large 20"L 38"H – 71045

Telescoping height adjustment;
five-caster base rolls with ease.
Base à cinq roulettes et ajustement
télescopique de la hauteur.





tables



studio series

black end table

17"W 17"L 18"H – 115104

table de bout noire

17"Large 17"L 18"H – 115104

black cocktail table

36"W 20"L 15"H – 115103

table à cocktail noire

36"Large 20"L 15"H – 115103

soho series

Black pedestal table

36" Diam. 30"H – 72067

Table-piedestal noire

36" Diam. 30"H – 72067





display/présentoir



display cylinders

Black

low

30"Diam 15"H – 75020

medium

18"Diam 20"H – 75021

high

24"Diam 36"H – 75022

présentoir cylindrique

Noir

bas

30"Diam 15"H – 75020

moyen

18"Diam 20"H – 75021

haut

24"Diam 36"H – 75022



orion computer kiosk

Black

28"L 28"D 40.5"H – 75079

(Computer not included.)

comptoir à ordinateur orion

Noir

28"Large 28"D 40.5"H – 75079

(Ordinateur non inclus.)

draped or undraped tables & counters

Coloured draping includes white vinyl top and pleated skirt on three sides. Fourth-side draping is available. Undraped tables include white plastic tops.

tables (30" height)	4'	6'	8'
Draped	124430	124630	124830
Draped on fourth side		1240630	1240830
Undraped	125430	125630	125830
counters (42" height)			
Draped	124442	124642	124842
Draped on fourth side		1240642	1240842
Undraped	125442	125642	125842

<i>black/noir</i>	<i>blue/bleu</i>	<i>dark green/vert</i>	<i>gold/doré</i>
<i>grey/gris</i>	<i>plum/prune</i>	<i>red/rouge</i>	<i>white/blanc</i>

tables et comptoirs avec ou sans jupe

Les tables sont recouvertes de vinyle blanc et d'une jupe sur 3 côtés. Nous pouvons installer une jupe au 4e côté. Les tables sans jupe sont également recouvertes de vinyle blanc.

tables avec jupe (30" hauteur)	4'	6'	8'
Avec jupe	124430	124630	124830
Avec jupe au 4e côté		1240630	1240830
Sans jupe	125430	125630	125830
comptoirs avec jupe (42" hauteur)			
Avec jupe	124442	124642	124842
Avec jupe au 4e côté		1240642	1240842
Sans jupe	125442	125642	125842





accessories



a.



b.



c.



d.

accessoires

a. chrome sign holder

Holds 22"x 28" sign – 220118

a. porte-enseigne chrome

Pour une enseigne 22"x 28" – 220118

b. flat literature rack

10"L 55"H – 750136

Display printed materials in six pockets

b. porte-brochures

10"L 55"H – 750136

Six pochettes

c. small refrigerator empty

19"W 19"L 34"H – 75057

c. petit réfrigérateur vide

19"Large 19"L 34"H – 75057

d. chrome easel**d. trépied chrome**

220134

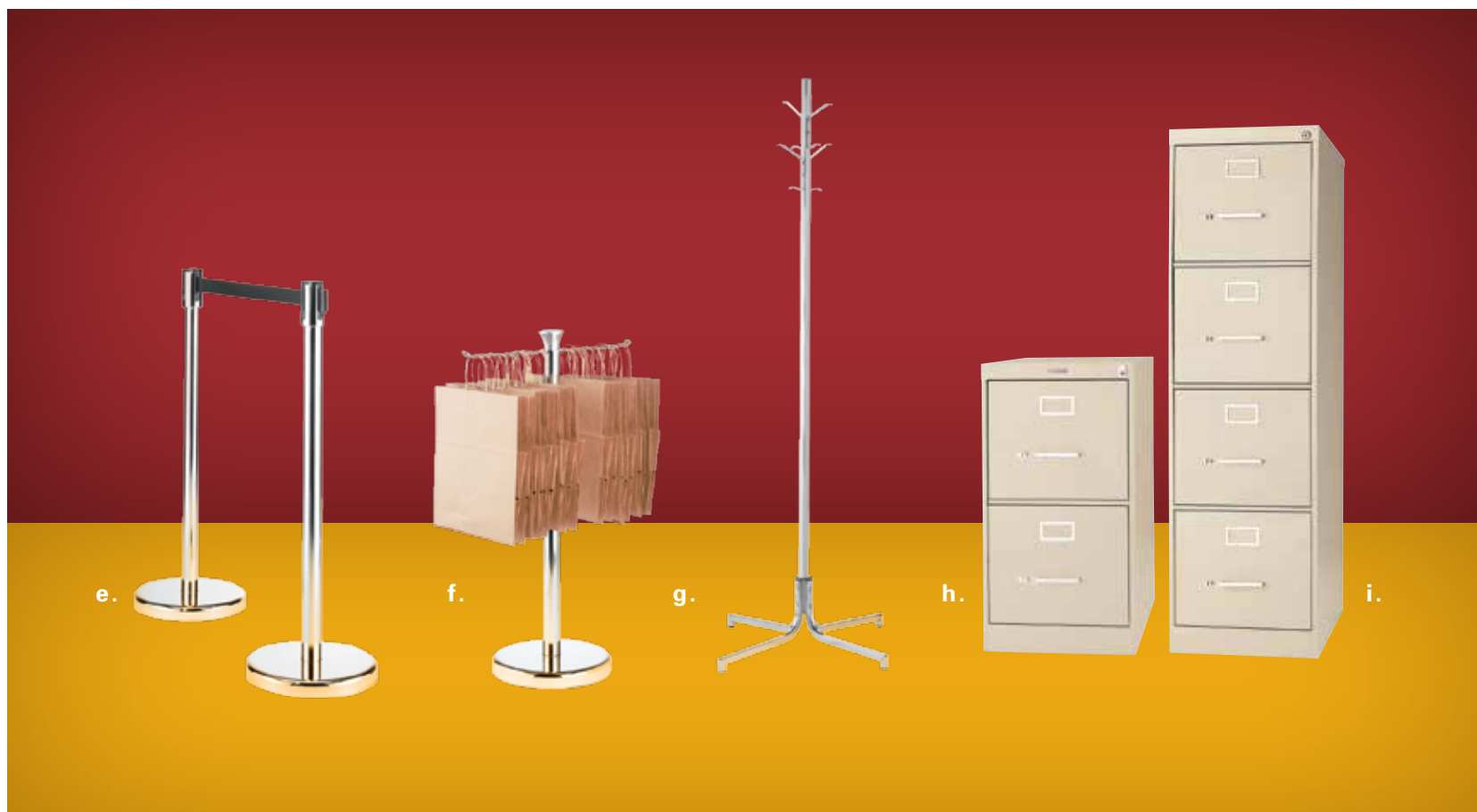
wastebasket**corbeille à papier**

220107



*Note: Electrical power must be ordered separately.

*Note: les services électriques doivent être commandés séparément



**e. chrome stanchion with
8' retractable belt**
**e. poteau de foule avec
sangle rétractable 8'**

42"H – 220121

f. chrome bag rack
f. porte-sacs chrome

220110

g. chrome coat tree
g. patère chrome

220109

file cabinet with lock
h. two-drawer

25"W 15"L 28"H – f 74082

i. four-drawer

25"W 15"L 52"H – 74081

classeur avec serrure
h. deux tiroirs

25"Large 15"L 28"H – 74082

i. quatre tiroirs

25"Large 15"L 52"H – 74081

special draping *(not pictured)*

Special drape is available in black, blue, gold, grey, red, teal, white or plum.

3' High

12103

8' High

12108

Refer to page four for colour reference. For drape over 8' please call for availability and prices.

tenture spéciale *(non illustrée)*

Disponible en noir, bleu, doré, gris, rouge, sarcelle, blanc ou prune

3' de hauteur

12103

8' de hauteur

12108

Choix de couleurs en page quatre. Pour les tentures de plus de 8', communiquez avec nous pour la disponibilité et les prix.

specialty FURNISHINGS

AMEUBLEMENT

haut de gamme



Freeman Specialty Furnishings is a unique collection of furniture designed to make your exhibit stand out from the rest. Special attention has been given in selecting pieces that are original and of high quality.



L'ameublement haut de gamme de Freeman est spécialement conçu pour attirer l'attention sur votre stand. Un soin particulier a été apporté dans l'originalité et la qualité des pièces sélectionnées.



F R E E M A N

seating / sièges



chrome bar stool
tabouret fini chrome
white / blanc..... 910132
black / noir..... 910135



lola stool / tabouret lola
white / blanc..... 910211
black / noir..... 910210



shania stool / tabouret shania
white / blanc..... 910209
black / noir..... 910208



cube chair / chaise cube
white / blanc..... 910215
black / noir..... 910214



babylon chair / fauteuil babylon
white / blanc..... 910207
black / noir..... 910206



ripple sled chair
chaise à dos ondulé
910213



black café stool
tabouret café noir
910212



black café chair
chaise café noire
910134



accessories / accessoires



black bistro table
table bistro noire
30" D x 42" H
920146



square bistro chrome table
table bistro carrée fini chrome
24" x 24" x 42" H
920201



chrome bistro table
table bistro fini chrome
30" D x 42" H
920200



citi black leather loveseat
causeuse en cuir citi
930200



citi black leather chair
fauteuil en cuir citi
910201



black square cube
cube noir
18" x 18" x 17" H
950110



red square cube
cube rouge
18" x 18" x 17" H
950111



white square cube
cube blanc
18" x 18" x 17" H
950112



FREEMAN

205 Viger West, Suite 207
Montreal, Quebec H2Z 1G2 Canada
Ph: 514-868-6666 • Fax: 514-394-2667
freemanmontrealES@freemanco.com



**ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE
APRIL 23, 2015**

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME: _____ BOOTH #: _____ DIMENSIONS: _____ X _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call 514-868-6666 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store
FURNISHINGS

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
SEATING Pages 1 & 2						
___	N71089	Black Diamond Side Chair.....	90.00	99.00	126.00	___
___	N71090	Black Diamond Armchair.....	109.00	119.90	152.60	___
___	N71088	Black Diamond Stool	120.00	132.00	168.00	___
___	C210108	Limerick® Chair by Herman Miller.....	46.50	51.15	65.10	___
___	C210112	Casey Padded Stool*.....	88.50	97.35	123.90	___
<input type="checkbox"/> Black <input type="checkbox"/> Grey						
___	N71047	Grey Gaslift Stool.....	170.25	187.30	238.35	___
___	N71045	Grey Gaslift Chair.....	123.50	135.85	172.90	___

DISPLAY / TABLES Pages 3 & 4						
Draped Tables - Tables are 24" wide						
<input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> Dark Green <input type="checkbox"/> Gold <input type="checkbox"/> Grey <input type="checkbox"/> Red <input type="checkbox"/> White						
___	C124430	4' Draped Table/30"H*.....	76.25	83.90	106.75	___
___	C124630	6' Draped Table/30"H*.....	93.00	102.30	130.20	___
___	C124830	8' Draped Table/30"H*.....	114.50	125.95	160.30	___
___	C12404630	4th Side Drape-6'x30"H*	23.00	25.30	32.20	___
___	C12404830	4th Side Drape-8'x30"H*	23.00	25.30	32.20	___
___	C124442	4' Draped Counter/42"H*.....	109.25	120.20	152.95	___
___	C124642	6' Draped Counter/42"H*.....	125.50	138.05	175.70	___
___	C124842	8' Draped Counter/42"H*.....	147.50	162.25	206.50	___
___	C12404642	4th Side Drape-6'x42"H*.....	23.00	25.30	32.20	___
___	C12404842	4th Side Drape-8'x42"H*.....	23.00	25.30	32.20	___

Undraped Tables - Tables are 24" wide						
___	C125430	4' Undraped Table/30"H.....	55.50	61.05	77.70	___
___	C125630	6' Undraped Table/30"H.....	67.75	74.55	94.85	___
___	C125830	8' Undraped Table/30"H.....	84.00	92.40	117.60	___
___	C125442	4' Undraped Counter/42"H.....	75.25	82.80	105.35	___
___	C125642	6' Undraped Counter/42"H.....	86.25	94.90	120.75	___
___	C125842	8' Undraped Counter/42"H.....	104.25	114.70	145.95	___

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
DISPLAY / TABLES Pages 3 & 4 (continued)						
___	N75020	Black Display Cylinder/Low..	142.00	156.20	198.80	___
___	N75021	Black Display Cylinder/Med..	152.50	167.75	213.50	___
___	N75022	Black Display Cylinder/High..	164.00	180.40	229.60	___
___	N75079	Orion Computer Kiosk.....	315.00	346.50	441.00	___
___	N72067	Black-Top Soho Cafe Table..	194.25	213.70	271.95	___
36" Diam. x 30"H.						
___	C115103	Studio Black Cocktail Table....	54.50	59.95	76.30	___
___	C115104	Studio Black End Table.....	52.50	57.75	73.50	___

ACCESSORIES Pages 5 & 6						
___	C220121	Chrome Stanchion w/belt.....	76.00	83.60	106.40	___
___	C220118	Chrome Sign Holder.....	76.00	83.60	106.40	___
___	C750136	Flat Literature Rack.....	174.75	192.25	244.65	___
___	C220109	Chrome Coat Tree.....	31.25	34.40	43.75	___
___	C220134	Chrome Easel.....	42.50	46.75	59.50	___
___	C220110	Chrome Bag Rack.....	69.50	76.45	97.30	___
___	C220107	Wastebasket.....	15.50	17.05	21.70	___
___	N75057	Small Refrigerator.....	125.50	138.05	175.70	___
___	N74082	File Cabinet/2 Drawer.....	187.50	206.25	262.50	___
___	N74081	File Cabinet/4Drawer.....	278.50	306.35	389.90	___

Special Drape						
<input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> Dark Green <input type="checkbox"/> Gold <input type="checkbox"/> Grey <input type="checkbox"/> Red <input type="checkbox"/> White						
___	12103	Special Drape 3'H (per ft.)	9.00	9.90	12.60	___
___	12108	Special Drape 8'H (per ft.)	11.00	12.10	15.40	___

**ALL PRICES
ARE IN CANADIAN
DOLLARS**

Remember to select a color for items with checkboxes.
A color will be selected for you if not indicated.

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME _____ BOOTH #: _____ DIMENSIONS: ____ X ____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 514-868-6666 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

SPECIALTY FURNISHINGS					
Qty	Part #	Description	Online Price	Discount Price	Standard Price Total
___	910201	Citi Black Chair.....	259.00	284.90	362.60
___	910206	Babylon Chair - Black.....	196.50	216.15	275.10
___	910207	Babylon Chair - White.....	196.50	216.15	275.10
___	910208	Shania Stool - Black.....	121.50	133.65	170.10
___	910209	Shania Stool - White.....	121.50	133.65	170.10
___	910210	Lola Stool - Black.....	121.50	133.65	170.10
___	910211	Lola Stool - White.....	121.50	133.65	170.10
___	910132	Chrome Bar Stool - White.....	121.50	133.65	170.10
___	910135	Chrome Bar Stool - Black.....	121.50	133.65	170.10
___	910134	Cafe Chair.....	92.00	101.20	128.80
___	910212	Cafe Stool.....	121.50	133.65	170.10
___	910213	Ripple Sled Chair.....	121.50	133.65	170.10
___	910214	Cube Chair - Black.....	196.50	216.15	275.10
___	910215	Cube Chair - White.....	196.50	216.15	275.10
___	920146	30" Rd. Bistro Table - Black..	182.50	200.75	255.50
___	920200	30" Rd. Bistro Table-Chrome	182.50	200.75	255.50
___	920201	Square Bistro Table-Chrome	182.50	200.75	255.50
___	930200	Citi Black Leather Loveseat..	352.25	387.50	493.15
___	950110	Square Cube - Black.....	114.50	125.95	160.30
___	950111	Square Cube - Red.....	114.50	125.95	160.30
___	950112	Square Cube - White.....	114.50	125.95	160.30

PLANTS					
Qty	Part #	Description	Online Price	Discount Price	Standard Price Total
Tropical					
___	42105	Table Size Plant.....	48.00	52.80	67.20
___	42106	Boston Fern.....	49.00	53.90	68.60
___	42108	Indoor Tree 7'-9' Tall.....	180.25	198.30	252.35
___	421071	Plant 6'-7' Marginata.....	125.75	138.35	176.05
___	421072	Plant 6'-7' Benjamina.....	125.75	138.35	176.05
___	421073	Plant 6'-7' Areca.....	125.75	138.35	176.05
___	4210100	Planter Box/per sq. ft.....	N/A	N/A	N/A
___	4210111	Plant up to 5' Marginata.....	83.50	91.85	116.90
___	4210112	Plant up to 5' Benjamina.....	83.50	91.85	116.90
___	4210113	Plant up to 5' Areca.....	83.50	91.85	116.90
___	4210114	Plant up to 5' Schefflera.....	83.50	91.85	116.90
___	4210200	Hanging Plant.....	62.00	68.20	86.80
Floral					
___	4220999	Special Arrangement - call for pricing			
___	4220300	Small Vase Arrangements.....	87.75	96.55	122.85
___	4220400	Fresh Cut Flowers.....	127.00	139.70	177.80
___	4220500	Lg Tropical Flowers.....	174.00	191.40	243.60

**ALL PRICES ARE IN
CANADIAN DOLLARS**

TOTAL COST			
Sub-Total	+ 5% GST	+ 9.975% PST	= TOTAL

FREEMAN specialty furniture

Take advantage of the Online price by ordering at
www.freemanco.com/store before April 23, 2015

carpet



When it comes to making your exhibit stand out on the show floor, we have you covered. Freeman offers superior carpet options designed to fit the requirements of your exhibit space. With Classic and Prestige carpets available to suit your needs, Freeman has endless carpet options to choose from. Here are some facts about our first-rate carpet service:

- Freeman uses only colorfast carpet, making it a consistent, matching shade every time
- All Classic and Prestige carpets contain recycled content and are recyclable
- Our carpet padding consists of 95–100% recycled urethane foam and is also 100% recyclable according to the manufacturer's specifications



prestige CARPET

Freeman Prestige carpet combines plush comfort with durable soil and stain resistance, perfect for high-traffic areas. Five popular colours are available in a luxurious 40-ounce weight and all nine designer colours are available in a 28-ounce weight.

Freeman Prestige carpet packages include new, 10-foot-wide carpet, delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Price includes environmentally friendly disposal of carpet after usage. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

custom options

Prestige carpets can also be customized to fit your exhibit needs with unique logos, patterns and borders. Call the phone number on the Quick Facts for assistance.



*black**



cardinal



*charcoal**



cream



*grey pearl**



*navy**



toast



wedgewood



*white**

**Colour(s) available in both 28 oz. and 40 oz.*

classic CARPET

custom cut

Freeman Classic carpet is available in a range of colours and includes delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

standard cut

Our Classic carpet comes in a variety of sizes: 10' x 10', 10' x 20', 10' x 30'. Prices include delivery, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding and Visqueen covering are available for a minimal fee.



black



blue



grey



red

questions?

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, visit us at www.freemanco.com.

Actual colour(s) may vary slightly.

F R E E M A N

F R E E M A N

205 Viger West, Suite 207
Montreal, Quebec H2Z 1G2 Canada
Ph: 514-868-6666 • Fax: 514-394-2667
freemanmontrealES@freemanco.com



**ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE
APRIL 23, 2015**

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**
COMPANY NAME _____ BOOTH #: _____
CONTACT NAME: _____ PHONE #: _____
E-MAIL ADDRESS _____

For Assistance, please call 514-868-6666 to speak with one of our experts.

- For FREE samples or a quote on **orders over 1200 sq. ft.** please call our Exhibitor Sales Department at 514-868-6666
- **Orders received after the deadline or without payment will be charged the Standard Price and are subject to availability.**
- **No MATERIAL HANDLING charges apply.** Rental prices are for the duration of the show and include delivery, installation and removal from your booth space.

- All Classic and Prestige carpets contain recycled content and are recyclable.

PRESTIGE CARPET - includes plastic covering, delivery, material handling, installation and removal

- **Guaranteed new, high quality carpet available in a variety of designer colors.**

CHOOSE YOUR CARPET COLOR - 40 oz.

☐ Noir ☐ Charcoal ☐ Gris perle ☐ Marine ☐ Blanc

40 oz. Rental	- Price per square foot (100 sq. ft. minimum)	Online	Discount	Standard	TOTAL
100 - 700 sq. ft.	Booth Size: _____ x _____ = _____ sq.ft. @	\$7.20	\$7.90	\$10.10	\$ _____
701 - 1200 sq. ft.	Booth Size: _____ x _____ = _____ sq.ft. @	\$6.90	\$7.60	\$9.65	\$ _____

☐ Black ☐ Cardinal ☐ Charcoal ☐ Cream ☐ Gray Pearl
☐ Navy ☐ Toast ☐ Wedgewood ☐ White

28 oz. Rental	- Price per square foot (80 sq. ft. minimum)	Online	Discount	Standard	TOTAL
100 - 700 sq. ft.	Booth Size: _____ x _____ = _____ sq.ft. @	\$6.35	\$7.00	\$8.90	\$ _____
701 - 1200 sq. ft.	Booth Size: _____ x _____ = _____ sq.ft. @	\$5.95	\$6.55	\$8.35	\$ _____

CUSTOM CUT CLASSIC CARPET - includes plastic covering, delivery, material handling, installation and removal

- Our Custom Cut Classic Carpeting is available in custom cut sizes, and in a variety of colors.

CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Gray ☐ Blue ☐ Red

Rental - Price per square foot (100 sq. ft. minimum)

16 oz. Carpet Rental	Online	Discount	Standard	TOTAL
100 - 700 sq. ft. Booth Size: _____ x _____ = _____ sq.ft. @	\$2.80	\$3.10	\$3.90	\$ _____
701 - 1200 sq. ft. Booth Size: _____ x _____ = _____ sq.ft. @	\$2.35	\$2.60	\$3.30	\$ _____

CLASSIC CARPET - includes delivery, material handling, installation and removal

CHOOSE YOUR CARPET COLOR:

- Our 16 oz. Classic Carpeting is available in four standard colors in the following standard sizes.

☐ Black ☐ Gray ☐ Blue ☐ Red

Qty	Description	Online	Discount	Standard	TOTAL
_____	10' x 10' Classic Carpet.....	\$190.00	\$209.00	\$266.00	\$ _____
_____	10' x 20' Classic Carpet.....	\$355.00	\$390.50	\$497.00	\$ _____
_____	10' x 30' Classic Carpet.....	\$545.00	\$599.50	\$763.00	\$ _____

CARPET PADDING AND PLASTIC COVERING - (Per sq.ft.) includes delivery, material handling, installation, removal

_____	10' x 10' Carpet Padding	\$139.00	\$152.90	\$194.60	\$ _____
_____	10' x 20' Carpet Padding	\$278.00	\$305.80	\$389.20	\$ _____
_____	10' x 30' Carpet Padding	\$412.00	\$453.20	\$576.80	\$ _____
_____	Carpet Padding - per sq.ft. 1/2" (301 sq.ft. - 700 sq ft).....	\$1.35	\$1.45	\$1.90	\$ _____
_____	Carpet Padding - per sq.ft. 1/2" (700 sq ft +).....	\$1.05	\$1.10	\$1.45	\$ _____
_____	Plastic Covering (per sq. ft).....	\$1.35	\$1.45	\$1.90	\$ _____

- Our carpet padding consists of 95 - 100% recycled urethane foam and is also 100% recyclable according to the manufacturer's specifications. Our plastic floor covering contains up to 60% recycled content.

TOTAL COST

Sub-Total _____ + 5% GST _____ + 9.975% PST _____ = TOTAL _____

****All Utility lines must be installed before carpet installation. Utilities should be ordered in advance.****
15U (295788)

Freeman carpet

Take advantage of the Online price by ordering at
www.freemanco.com/store before April 23, 2015



RENTAL exhibits



Package 1

#1710500



Package 1 upgraded with graphics and cabinet



Package 2

#1710300



Package 2 upgraded with graphics and cabinet



Package 3

#1710400



Package 3 upgraded with graphics and cabinet



Package 4

#1710201



Package 4 upgraded with graphics and cabinet



Package 5

#17101000



Package 5 upgraded with graphics and cabinet



Package 6

#17103000



Package 6 upgraded with graphics and cabinet

Power and labour to hang the lights are included in our standard rental exhibit package price. Power consumption not to exceed 500 watts

Questions? All packages can be customized or modified, depending on your specific requirements. To speak to a rental exhibit specialist, or for custom components, call the number listed on Quick Facts. For fast, easy ordering, go to www.freemanco.com.

Carpet Color Options - Classic Carpet



gray



blue



black

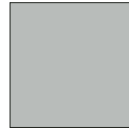


red

Color Options - Fabric and Hardwall Panels



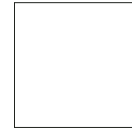
blue fabric



gray fabric



black fabric



white hardwall

Upgraded Carpet Color Options - Prestige Carpet



white



grey pearl



charcoal



navy



wedgewood



toast



black



cream



cardinal

Questions?

All packages can be customized or modified. To speak to a rental exhibit specialist call the number listed on Quick Facts. For additional custom examples click on the link below.

Upgrades available for under \$500



Slatwall & Shelves



Black Metal



Graphics & Custom Logo



Cabinets & Counters



Colored Panels

To view additional custom designs



www.freemanco.com/customexhibits

F R E E M A N

205 Viger West, Suite 207
Montreal, Quebec H2Z 1G2 Canada
Ph: 514-868-6666 • Fax: 514-394-2667
freemanmontrealES@freemanco.com



**DISCOUNT PRICE
DEADLINE DATE
APRIL 23, 2014**

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For assistance, please call 514-868-6666 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

All exhibits include: installation & dismantle of exhibit, material handling of exhibit, classic carpet, 2 arm lights (per 10' unit), power (1500 watts) for lights ONLY and labor to hang arm lights.

To place your order, please check the appropriate box and complete the remaining selections at the bottom of the form.

RENTAL EXHIBITS

	Discount Price	Standard Price		Discount Price	Standard Price	Total
Package 1 <input type="checkbox"/> 10' x 10'	\$875.00	\$1312.50	<input type="checkbox"/> 10' x 20'	\$1265.00	\$1897.50	_____
Package 2 <input type="checkbox"/> 10' x 10'	\$670.00	\$1005.00	<input type="checkbox"/> 10' x 20'	\$975.00	\$1462.50	_____
Package 3 <input type="checkbox"/> 10' x 10'	\$875.00	\$1312.50	<input type="checkbox"/> 10' x 20'	\$1265.00	\$1897.50	_____
Package 4 <input type="checkbox"/> 10' x 10'	\$1185.00	\$1777.50	<input type="checkbox"/> 10' x 20'	\$1720.00	\$2580.00	_____
Package 5 <input type="checkbox"/> 10' x 10'	\$770.00	\$1155.00	<input type="checkbox"/> 10' x 20'	\$1120.00	\$1680.00	_____
Package 6 <input type="checkbox"/> 10' x 10'	\$770.00	\$1155.00	<input type="checkbox"/> 10' x 20'	\$1120.00	\$1680.00	_____

- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Orders cancelled after production begins are subject to a 100% Cancellation Charge.

CHOOSE YOUR PANEL

☐ Blue Fabric ☐ Gray Fabric ☐ Black Fabric ☐ White Hardwall ☐ White Perfboard

CARPET

Our Classic Carpet and nightly vacuuming are included in the price of your Rental Exhibits. The following colors are available:

Check color choice

☐ Black ☐ Blue ☐ Grey ☐ Red

You may want to add padding or upgrade your carpet to one of our 15 designer colors in our PRESTIGE carpet line, now available in 28 oz. and 40 oz. weight. Refer to our enclosed Carpet order form for color selections and pricing.

LIGHTING

Each Rental Exhibit includes 2 Arm Lights (per 10' unit).

Note: Power and labor to hang the lights are included in our standard rental exhibit package price. Power consumption not to exceed 1500 watts.

*Additional power must be ordered separately.

HEADER IDENTIFICATION SIGN

Indicate which color lettering you would like. We have a wide variety of standard colors available:

☐ Black ☐ Blue ☐ Brown ☐ Burgundy ☐ PMS Color _____
☐ Red ☐ Teal ☐ White ☐ Dark Green ☐ Font Type _____

*Unless font type is indicated, Helvetica will be used.

Indicate exactly how you want your company name to appear:

ENHANCE YOUR EXHIBIT

Enhance your exhibit and have an Exhibitor Sales Specialist contact you for pricing by checking any of the following boxes:

☐ Slatwall & Shelves ☐ Cabinets & Counters ☐ Specialty Colored Metal ☐ Recyclable graphics
☐ Colored Panels ☐ Creating a Custom Exhibit ☐ Graphics & Custom Logo ☐ White Eco-Board

TOTAL COST

Sub-Total _____ + 5% Gst _____ + 9.5% Pst _____ = TOTAL _____

RENTAL exhibits 2



10' x 10' Show Special

#11361



10' x 10' Shelf & Showcase Exhibit

#178030



10' x 8' Fabric Back Wall

Lit #178026

Unlit #178027



10' x 8' Fabric Back Wall Package

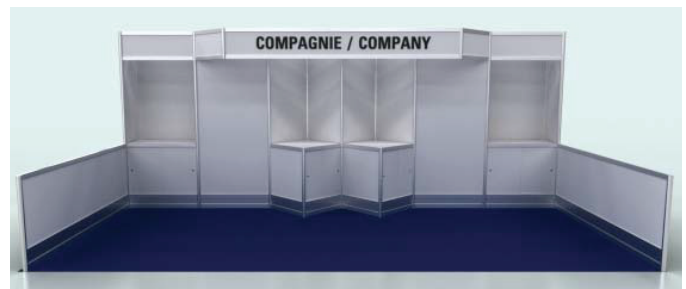
Lit #178028

Unlit #178029



20' x 20' Island Exhibit

#178030



10' x 20' Angled Exhibit

#1710600

Carpet Color Options - Classic Carpet



gray



black



blue

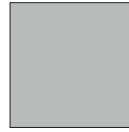


red

Color Options - Fabric and Hardwall Panels



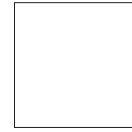
blue fabric



gray fabric



black fabric



white hardwall

Upgraded Carpet Color Options - Prestige Carpet



white



navy



black



grey pearl



wedgewood



cream



charcoal



toast



cardinal

Questions?

All packages can be customized or modified. To speak to a rental exhibit specialist call the number listed on Quick Facts. For additional custom examples click on the link below.

Upgrades available for under \$500

Slatwall & Shelves

Black Metal

Graphics & Custom Logo

Cabinets & Counters

Colored Panels

To view additional custom designs

www.freemanco.com/customexhibits

F R E E M A N

205 Viger West, Suite 207
Montreal, Quebec, Canada H2Z 1G2
Ph: 514-868-6666 • Fax: 514-394-2667
freemanmontrealES@freemanco.com



**DISCOUNT PRICE
DEADLINE DATE
APRIL 23, 2015**

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For assistance, please call 514-868-6666 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

All exhibits include: installation & dismantle of exhibit, material handling of exhibit, classic carpet

*** Electricity for the lights included**

To place your order, please check the appropriate box and complete the remaining selections at the bottom of the form.

RENTAL EXHIBITS

		Discount Price	Standard Price	Total
*11361 Show Special	<input type="checkbox"/> 10' x 10'	\$1090.00	\$1635.00	_____
Includes	<input type="checkbox"/> one (1) 42"H counter and one (1) high stool per 10'x10' OR <input type="checkbox"/> one (1) 6' skirted table and 2 limerick® chair by Herman Miller			
*178030 Shelf & Showcase	<input type="checkbox"/> 10' x 10'	\$2499.00	\$3498.60	_____
Fabric Backwall - (No Carpet)				
*178026 Lit	<input type="checkbox"/> 8' h x 10'	\$1799.00	\$2518.60	_____
178027 Unlit	<input type="checkbox"/> 8' h x 10'	\$1399.00	\$1958.60	_____
Fabric Backwall Pack				
*178028 Lit	<input type="checkbox"/> 10' x 10'	\$2539.00	\$3554.60	_____
178029 Unlit	<input type="checkbox"/> 10' x 10'	\$2139.00	\$2994.60	_____
1710800 Island Exhibit	<input type="checkbox"/> 20' x 20'	\$3299.00	\$4618.60	_____
1710600 Angled Exhibit	<input type="checkbox"/> 10' x 20'	\$2999.00	\$4198.60	_____

- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Orders cancelled after production begins are subject to a 100% Cancellation Charge.

CHOOSE YOUR PANEL

☐ Blue Fabric ☐ Gray Fabric ☐ Black Fabric ☐ White Hardwall ☐ White Perfbord

CARPET

Our Classic Carpet is included in the price of your Rental Exhibits. The following colors are available:

Check color choice :

☐ Black ☐ Blue ☐ Grey ☐ Red

You may want to add padding or upgrade your carpet to one of our 15 designer colors in our PRESTIGE carpet line, now available in 28 oz. and 40 oz. weight. Refer to our enclosed Carpet order form for color selections and pricing.

TABLE SKIRT

The following colors are available:

Draped Tables - Tables are 24" wide ☐ Black ☐ Blue ☐ Dark Green ☐ Gold ☐ Grey ☐ Red ☐ White

HEADER IDENTIFICATION SIGN

Indicate which color lettering you would like. We have a wide variety of standard colors available:

☐ Black ☐ Blue ☐ Brown ☐ Burgundy ☐ PMS Color _____
☐ Red ☐ Teal ☐ White ☐ Dark Green ☐ Font Type _____

Indicate exactly how you want your company name to appear:

*Unless font type is indicated, Helvetica will be used.

ENHANCE YOUR EXHIBIT

Enhance your exhibit and have an Exhibitor Sales Specialist contact you for pricing by checking any of the following boxes:

☐ Slatwall & Shelves ☐ Cabinets & Counters ☐ Specialty Colored Metal ☐ Recyclable graphics
☐ Colored Panels ☐ Creating a Custom Exhibit ☐ Graphics & Custom Logo ☐ White Eco-Board

TOTAL COST

Sub-Total _____ + 5% Gst _____ + 9.5% Pst _____ = TOTAL _____

FREEMAN

205 Viger W., Suite 207
Montreal, Quebec H2Z 1G2 Canada
514-868-6666 • Fax: 514-394-2667
FreemanMontrealES@freemanco.com



**DISCOUNT PRICE
DEADLINE DATE
APRIL 23, 2014**


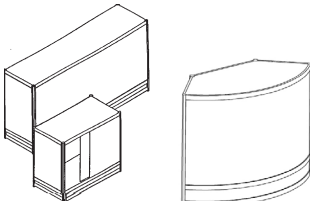
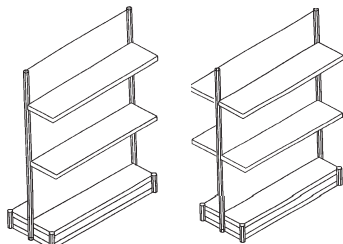

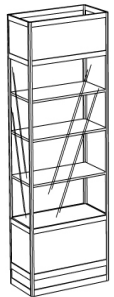
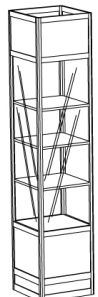
**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

ACCESSORIES FOR RENTAL UNITS			
 <p>SLATWALL</p>	 <p>CABINETS</p>	 <p>GONDOLAS</p>	
 <p>SHOWCASE</p>	 <p>SHOWCASE TOWER 1M X 1/2M X 8'H With overhead light (power not included)</p>	 <p>SHOWCASE TOWER 1/2M X 1/2M X 8'H With overhead light (power not included)</p>	

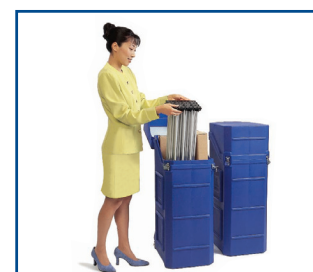
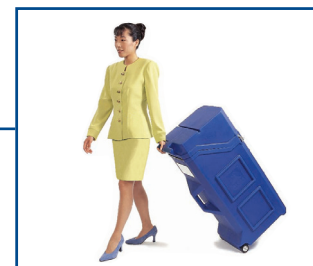
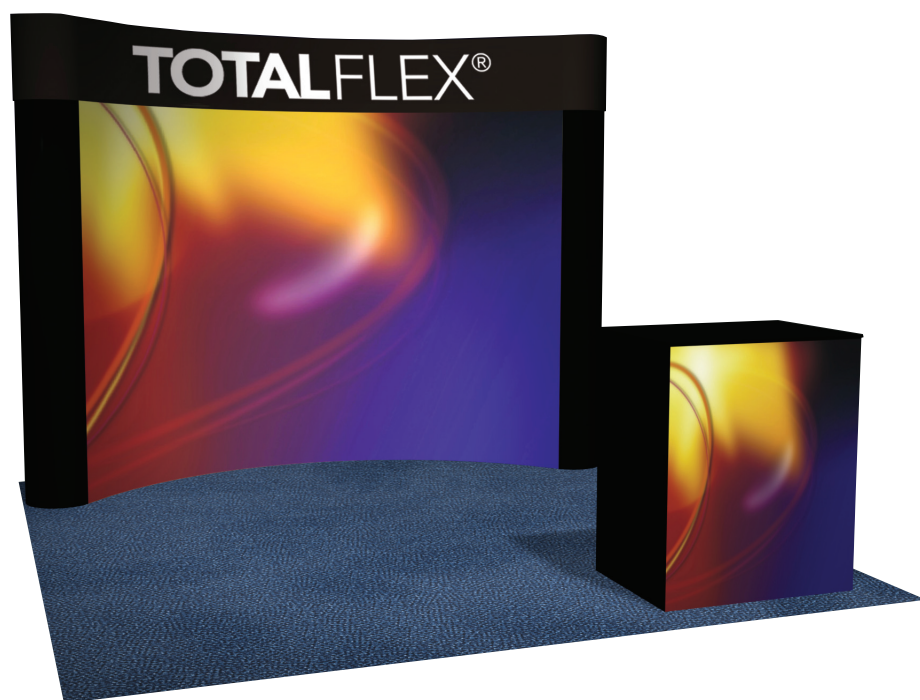
Qty	Part #	Description	Discount Price	Standard Price	Total	Qty	Part #	Description	Discount Price	Standard Price	Total
SHELVES (Circle Colour) Black or White						CHROME GRID					
___	17201	1M Straight (37" x 12") ...	42.25	59.15	___	___	103026	1M x 8' High	262.00	366.80	___
___	17206	1M Angled (37" x 12").....	42.25	59.15	___	PERFBOARD					
LITERATURE POCKETS						___	1020398	39" X 8' High	284.00	397.60	___
___	174015	For 8 1/2" x 11" Literature .	25.00	35.00	___	POSTER BOARD (Horizontal)					
CABINETS & LOCKS						___	108024	39" x 8' High.....	309.00	432.60	___
<i>(Circle Colour) Blue , Grey or Black Fabric, White PVC</i>						GONDOLAS					
___	17305	1M x 1/2M x 36" High	279.00	390.60	___	<i>(Circle Colour)Blue , Grey or Black Fabric, White PVC</i>					
___	17306	1M x 1/2M x 42" High	279.00	390.60	___	___	174541	Single Sided 1M x 4' High...	350.00	490.00	___
___	17308	2M x 1/2M x 36" High	413.00	578.20	___	___	174581	Single Sided 1M x 8' High	490.00	686.00	___
___	17309	2M x 1/2M x 42" High	413.00	578.20	___	___	174542	Double Sided 1M x 4' High	450.00	630.00	___
___	17310	1M Radius x 1/2M x 36" H.	437.00	611.80	___	___	174582	Double Sided 1M x 8' High	580.00	812.00	___
___	17311	1M Radius x 1/2M x 42" H.	437.00	611.80	___	SHOWCASE (White PVC Only)					
___	17301	Aluminum Cabinet Lock	10.00	14.00	___	___	17551206	Showcase 1M x 1/2M x 42"H	360.00	504.00	___
WALL PANELS						___	1755800	Showcase 1M x 1/2M x 8'H ...	485.00	679.00	___
<i>(Circle Colour) Blue , Grey or Black Fabric, White PVC</i>						___	1755801	Showcase 1/2M x 1/2M x 8'H ..	310.00	434.00	___
___	173520	1M x 8' High	255.00	357.00	___	___	1755802	Closed Showcase 1M x 1/2M x 8'H	625.00	875.00	___
___	173525	1/2M x 8' High	140.00	196.00	___	___	1755803	Closed Showcase 1/2M x 1/2M x 8'H	460.00	644.00	___
SLATWALL PANELS						LIGHTING					
<i>(Circle Colour) Black, White, Maple</i>						___	17252	Halogen light	114.50	160.30	___
___	1736100	1M x 8' High.....	280.00	392.00	___						

TOTAL COST

Sub-Total _____ + 5% GST _____ + 9.975% PST _____ = TOTAL _____

TOTALFLEX[®]

By Freeman



Available to rent or purchase, TotalFlex provides more options for configuring exhibits to fit your space, budget and vision. This pop-up display is versatile, lightweight, portable, durable, and needs just minutes and no tools to set up.

- Cases easily convert into a podium.
- Velcro compatible fabric panels available in a wide selection of colors.
- Compatible with shelves, lights and other innovative trade show accessories.
- Freeman can produce high-resolution digital graphics in virtually any size as well as photomural panels to enhance your exhibit's appearance.*
- Available in a variety of sizes for rental or purchase, including a table top version shown below.
- All TotalFlex units include Installation & Dismantle of display system, material handling of display system, Classic Carpet with nightly vacuuming, 200 watt halogen lights (one light for the table top unit, two lights for the floor unit) as well as power and labor to hang them.

floor units

8'w x 8'h Floor Standing Unit

10'w x 8'h Floor Standing Unit

table top units

6'w x 40"h Table Top Unit

8'w x 40"h Table Top Unit

**Graphic design elements are priced separately and not included with exhibit order.*



FREEMAN

205 Viger West, Suite 207
Montreal, Quebec H2Z 1G2 Canada
Ph: 514-868-6666 • Fax: 514-394-2667
freemanmontrealES@freemanco.com



**DISCOUNT PRICE
DEADLINE DATE
APRIL 23, 2015**

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME: _____ BOOTH #: _____

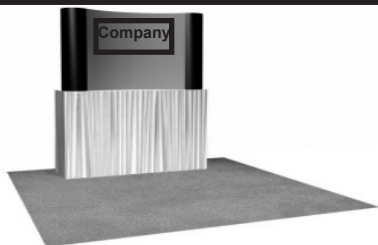
CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call 514-868-6666 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

TABLE TOP UNIT



RENTAL			
Size	Price	QTY.	TOTAL
40" H x 6' W	\$685.00	_____	_____
40" H x 8' W	\$762.00	_____	_____

PURCHASE*

Size	Price		
40" H x 6' W	\$1,344.00	_____	_____
40" H x 8' W	\$1,519.00	_____	_____
*Shipping Not Included			

Rental Units Include:

Draped Table (Select color below)
Classic Carpet 10' X 10' (Select colour below)
Installation & Dismantle of Exhibit
Material Handling of Exhibit
Nightly Vacuuming
1-200 Watt Halogen Light (Electrical service & labour not included)

Purchase Units Include:

1-Case
One Time Installation & Dismantle

Header Identification Sign - (white with black text) Indicate copy below:

Fabric Panel Colours for All Units: ☐ Black ☐ Grey

Additional Fabric Panel Colours for Purchase Units Only:

☐ Blaze Red ☐ Blueberry ☐ Emerald ☐ Silver

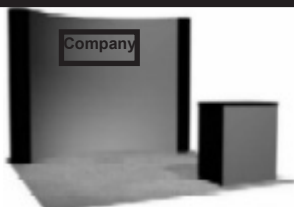
Other Colours Also Available for Purchase Units

10'x10' Classic Carpet: ☐ Blue ☐ Black ☐ Grey ☐ Red

Table Drape:

☐ Black ☐ Blue ☐ Burgundy ☐ Green ☐ Gold ☐ Grey
☐ Plum ☐ Red ☐ Teal ☐ White

FLOOR UNIT



RENTAL			
Size	Price	QTY.	TOTAL
8' H x 8' W	\$950.00	_____	_____
8' H x 10' W	\$1,060.00	_____	_____

PURCHASE*

Size	Price		
8' H x 8' W	\$3,038.50	_____	_____
8' H x 10' W	\$3,527.75	_____	_____
*Shipping Not Included			

Rental Units Include:

Classic Carpet 10' X 10' (Select colour below)
Installation & Dismantle of Exhibit
Material Handling of Exhibit
Nightly Vacuuming
1-Podium - 8'H x 10'W unit only
2-200 watt Halogen Lights (Electrical service & labour not included)

Purchase Units Include:

2-Cases
One Time Installation & Dismantle
1-Podium - 8'H x 10'W unit only

Header Identification Sign - (white with black text) Indicate copy below:

Fabric Panel Colours for All Units: ☐ Black ☐ Grey

Additional Fabric Panel Colours for Purchase Units Only:

☐ Blaze Red ☐ Blueberry ☐ Emerald ☐ Silver

Other Colours Also Available for Purchase Units

10'x10' Classic Carpet: ☐ Blue ☐ Black ☐ Grey ☐ Red

CUSTOM GRAPHIC / PHOTO PANELS

☐ Our custom graphic panels can dramatically enhance your exhibit's appearance.

Please check the box to have an Exhibitor Sales Specialist contact you to assist in creating a unique exhibit.

OPTIONAL ACCESSORIES		RENTAL		PURCHASE		TOTAL
Part #	Description	Qty.	Price	Qty.	Price	
1715800	2-200 Watt Halogen Light Kit	_____	\$278.00	_____	\$401.50	_____
1715801	1-200 Watt Halogen Light Kit	_____	\$139.00	_____	\$283.25	_____
1715802	Straight Shelf	_____	\$108.00	_____	\$200.00	_____
1715803	Angle Shelf	_____	\$108.00	_____	\$200.00	_____

QUICK TIPS

- If shipping literature or products, material handling rates will apply.
- Order in advance to save time, money and ensure availability. Orders received after the deadline date or without payment will cost an additional 30% over prices indicated.

PURCHASE UNITS TOTAL COST

Sub-Total _____ + _____ = TOTAL
5% (GST) 9.975% (PST)

RENTAL UNITS TOTAL COST

Sub-Total _____ + _____ = TOTAL
5% (GST) 9.975% (PST)



digital graphics



creating visual excitement

Quality graphics contribute significantly to the impact of your exhibit. Vivid colours and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest digital graphic reproduction available.

state-of-the-art capabilities

Freeman can provide four-colour, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, and all are supported by the Corporate Graphics Centre for special requirements. Last minute repairs and replacements are handled efficiently through our nationwide resources.

superior quality control

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis.

depth of resources

- VUTEK™ and Salsa printers provide large format, four-colour, high-resolution digital printing of single and double-sided banners up to 10' wide and virtually any size with seams.
- Encad printers provide digital processing of banners up to 5' wide without seams.
- All Freeman operations use the same printers, software, ink, adhesives, and laminates for continuity.
- Seaming, grommeting, lamination, and mounting are handled in-house.
- A variety of fabrics are available, including nylon, vinyl, and mesh materials.
- Computer-aided graphic design for your assistance.

freeman specializes in the digital graphic reproduction and installation of:

- Suspended banners
- Logo reproduction
- Accent graphic photo panels
- Backlit displays and murals
- Large format signage and banners
- four-colour carpet image printing

questions?

Call customer service at the number listed on Quick Facts. For fast, easy ordering, go to www.myfreemanonline.com.

FREEMAN

205 Viger West, Suite 207
Montreal, Quebec H2Z 1G2 Canada
Ph: 514-868-6666 • Fax: 514-394-2667
freemanmontrealES@freemanco.com



DISCOUNT PRICE
DEADLINE DATE
APRIL 23, 2015

INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 514-868-6666 to speak with one of our experts.

GRAPHICS AND SIGNS

To order your graphics, complete this order form and attach your sign copy or electronic file.
Please see guidelines for electronic files on the reverse side of this form.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-colour, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics and more.

_____ L X _____ W = _____ sq. ft.

* Printing on Foamcore, Gatorfoam, Plexi,
PVC or Vinyl banner

sq. ft. _____ x quote = \$ _____

- 50% additional on order received after deadline date
- Minimum order per graphic 9 sq. ft. (1296 sq. in.)
- Double sq. ft. for double-sided graphics
- Round sq. ft. to next whole increment

Note: File conversion, retouching, cloning or colour correcting may incur additional labour charges.
(See reverse side for graphic guidelines.)

LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

File Information:

Electronic File Name _____

Application _____

PMS Colours _____

Backing Material:

*Foamcore ☐ **Masonite ☐

*PVC ☐ **Plexi ☐

**Gatorfoam ☐ *Vinyl Banner ☐

Ultraboard ☐ Eco-Board ☐

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

Special Instructions _____

STANDARD SIZES

CHOOSE YOUR SIZE:

	QTY.	Discount Price	Standard Price	TOTAL
7" x 11"	_____ @	50.00	75.00 = \$	_____
7" x 22"	_____ @	59.25	88.90 = \$	_____
7" x 44"	_____ @	69.00	103.50 = \$	_____
9" x 44"	_____ @	74.00	111.00 = \$	_____
11" x 14"	_____ @	59.25	88.90 = \$	_____
14" x 22"	_____ @	69.00	103.50 = \$	_____
14" x 44"	_____ @	125.00	187.50 = \$	_____
22" x 28"	_____ @	125.00	187.50 = \$	_____
28" x 44"	_____ @	185.00	277.50 = \$	_____

Note: File conversion, retouching, cloning or colour correcting may incur additional labour charges. (See reverse side for graphic guidelines.)

INDICATE YOUR SIGN COPY HERE:

- Please feel free to attach additional sign copy on separate page.

Vertical



Horizontal



Use Your Judgment
For Sign Layout



Background Colour: _____

Lettering Colour: _____

TOTAL COST

Sub-Total _____ + 5% GST _____ + 9.975% PST _____ = TOTAL _____

FREEMAN graphics & signs

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our desire is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

Minimum requirements for original artwork, such as logos, when Freeman is providing design and layout:

- 300 dpi resolution at a size of 8 x 10 inches (higher resolution files will result in improved final product)

Minimum requirements for final artwork that Freeman will reproduce exactly as provided:

- 100 dpi resolution at full size of actual finished product

Minimum requirements for both:

- All related PMS and/or CMYK color codes (if submitting CMYK values, please supply accurate color swatches)
- Accurate color proof print of artwork
- Contact name, phone number and e-mail address of art creator if applicable
- If submitting a "vector" files, include all fonts, or convert fonts to outlines or paths

ACCEPTABLE FILE SOFTWARE FORMATS

We are capable of working with both PC and MAC based software, and can accept art created with the following software programs (listed in order of preference):

- ADOBE—Illustrator, InDesign, and Photoshop
- COREL DRAW

Files should always be saved in their native format.

ACCEPTABLE FILE TYPES

Files that Freeman **can use** in order of preference, include:

- EPS and AI (especially when submitting logos)
- TIF (especially when submitting photos)
- JPG (provided resolution is high enough for photo images; not recommended for logos)

File types that Freeman **cannot use** to reproduce high quality graphics include:

- GIF files
- Microsoft Office software files such as Word (.doc), or PowerPoint (.ppt) file type
- Self-extracting files, such as EXE or SEA files

WAYS TO SEND ARTWORK

- Artwork files that are of acceptable resolution as listed above will typically be too large to send via e-mail. Files should be sent via overnight delivery on either a CD-ROM or a DVD. A printed hard proof needs to accompany the files.
- Files may also be posted to Freeman's FTP site. You may get the password and other needed information from your Freeman service representative in order to post files. However, a hard copy proof and backup must be sent via overnight delivery in addition to posting the electronic files.

Please visit us at: www.freemanco.com



installation & dismantle

When it comes to installation and dismantling of exhibits, no one does it better than Freeman. With more than 75 years of experience, our group of specialists is ready to assist you with all of your exhibit requests, from beginning to end.

Whether you choose to supervise or you need the assistance of a full-time Freeman employee, we can meet all your needs, from shipping and storage to emergency on-site repairs to basic installation and dismantling to support service coordination including electrical, furnishings and more. Freeman has the resources and the capabilities to help you have the most successful show experience possible.

installation and dismantling services available

Freeman will work closely with you to coordinate every phase of your trade show participation, including:

- Preplanning and budget consultation
- Support service coordination – electrical, furnishings, floral and more
- Shipping and storage management
- On-site supervisors with dedicated floor managers
- Skilled labor and technicians for installation and dismantling
- Full, in-house carpentry
- Graphics production
- Emergency repairs and refurbishing
- Postshow evaluations
- Multiple show coordination

Supervise any labour yourself, or if you need assistance, Freeman I&D experts will do it for you.

if you use Freeman staff

Exhibits are set up prior to your arrival under the direction of Freeman I&D supervisors. We charge 30% of the total labour charge, with a minimum \$45 fee.

if you supervise yourself

Installation – Your labor supervisor must check in at the exhibitor service center to pick up labourers. Upon completion of work, your supervisor must return to the exhibitor service center to release the labourers. Start time is guaranteed only when labour is requested for the start of the working day.

Dismantling – When scheduling dismantling labour, be sure to allow time for empty containers to be returned to the booth after the close of your show. Start time is guaranteed only when labour is requested for the start of the working day.

questions?

Call customer service at the number listed on Quick Facts.

For fast, easy ordering, visit us at www.freemanco.com.

F R E E M A N

205 Viger W., Suite 207
Montreal, Quebec H2Z 1G2 Canada
Ph: 514-868-6666 • Fax: 514-394-2667
FreemanmontrealES@freemanco.com



**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call 514-868-6666 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

DISPLAY LABOUR (One Hour Minimum per Worker)

Site	Description	Advance	Show Price
Straight Time-	8:00 A.M. to 4:00 P.M. Monday through Friday	\$ 84.00	\$ 117.75
Overtime-	6:00 A.M. to 8:00 A.M. and 4:00 P.M. to 12:00 Midnight Monday through Friday		
	6:00 A.M. to 12:00 Midnight Saturday and Sunday	\$ 126.00	\$ 176.50
Double Time-	12:00 Midnight to 6:00 A.M. and recognized holidays.....	\$ 168.00	\$ 235.25

• **Show Site prices will apply to all labour orders placed at show site.**

• Price is per person/per hour.

• Start time guaranteed only at start of working day

• One hour minimum per man on orders of 2 hours and less - labour thereafter is charged in half (1/2) hour increments

• Four hours minimum per man on orders of 3 hours - labour thereafter is charged in half (1/2) hour increments

• Supervisor must check in at Service Desk to pickup labour

• Labour must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker

• When scheduling dismantle labour, be sure to allow sufficient time for empty containers to be returned to your booth.

• Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be

cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

INSTALLATION LABOUR

☐ **Freeman Supervised Labour - Please complete the reverse side of this form.**

• Installation of your exhibit will be completed at our discretion prior to show opening

• The charge for this service is 30% of the total installation labor bill, with a minimum of \$45.00

Emergency contact: _____ Phone Number: _____

☐ **Exhibitor Supervised Labour**

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____ = _____	@ \$ _____ = \$ _____		
_____	_____	_____	x _____ = _____	@ \$ _____ = \$ _____		
_____	_____	_____	x _____ = _____	@ \$ _____ = \$ _____		
Freeman Supervision (30%/\$45.00)						= \$ _____
5% GST						= \$ _____
9.975% PST						= \$ _____
Total						= \$ _____

DISMANTLE LABOUR

☐ **Freeman Supervised Labour - Please complete the reverse side of this form.**

• Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor

• The charge for this service is 30% of the total dismantle labor bill, with a minimum of \$45.00

Emergency contact: _____ Phone Number: _____

☐ **Exhibitor Supervised Labour**

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____ = _____	@ \$ _____ = \$ _____		
_____	_____	_____	x _____ = _____	@ \$ _____ = \$ _____		
_____	_____	_____	x _____ = _____	@ \$ _____ = \$ _____		
Freeman Supervision (30%/\$45.00)						= \$ _____
5% GST						= \$ _____
9.975% PST						= \$ _____
Total						= \$ _____

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME: _____ BOOTH#: _____

CONTACT NAME: _____ PHONE#: _____

FREEMAN SUPERVISED LABOUR

IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPPING & SET UP INFORMATION

Freight will be shipped to Warehouse _____ Show Site _____ Date Shipped _____

Setup Plan/Photo: Attached _____ To Be Sent With Exhibit _____ In Crate No. _____

Carpet: With Exhibit _____ Rented From Freeman _____ Color _____

Size _____

Electrical Placement: Drawing Attached _____ Drawing With Exhibit _____ Electrical Under Carpet _____

Comments: _____

Graphics: With Exhibit _____ Shipped Separately _____

Comments: _____

Special Tools/Hardware Required: _____

OUTBOUND SHIPPING INFORMATION

SHIP TO: _____

METHOD OF SHIPMENT

☐ FREEMAN EXHIBIT TRANSPORTATION

- ☐ Common Carrier
☐ Air Freight ☐ Next Day ☐ 2nd Day ☐ Deferred ☐ Expedited

☐ Other (list carrier name & phone number):

- ☐ Other Common Carrier: _____
☐ Other Air Freight: _____
☐ Van Line: _____

FREIGHT CHARGES

- ☐ Prepaid ☐ Collect

Bill To: _____

In the event your selected carrier (other than Freeman) fails to show on final move-out day, please select one of the following options:

- ☐ Reroute via Freeman's choice.
- ☐ Delivery back to warehouse at Exhibitor's expense*
* Return to warehouse rates are based on weight . A minimum charge of \$310.00 plus applicable taxes will apply. Materials that have not been picked up by your selected carrier after 5 business days will be subject to storage fees. A \$100.00/week minimum charge will be added to your account.

PLEASE NOTE: Freeman will not be responsible for product or literature that is not properly packed and labeled by exhibitor personnel.

F R E E M A N

205 Viger W., Suite 207
Montreal, QC H2Z 1G2 Canada
Ph: 514-868-6666 • Fax: 514-394-2667
FreemanmontrealES@freemanco.com



**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 514-868-6666 to speak with one of our experts.

4 STAGE FORKLIFT

- Straight Time -** 8:00 A.M. to 4:00 P.M. Monday through Friday
- Overtime -** 6:00 A.M. to 8:00 A.M. and 4:00 P.M. to 12:00 Midnight Monday through Friday
6:00 A.M. to 12:00 Midnight Saturday and Sunday
- Double Time -** ALL TIMES NOT MENTIONED ABOVE AS WELL AS HOLIDAYS
- **Show site prices will apply to all labor orders placed at show site**
 - Start time guaranteed only at start of working day
 - **One hour minimum** - labor thereafter is charged in half (1/2) hour increments
 - Supervisor must check in at Service Desk to pickup labor
 - When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

Part#	Description	Advance Price	Showsite Price
FORKLIFT LABOR - Installation			
30401	Forklift w/operator - up to 8,000 lbs - ST.....	\$213.25	\$298.75
30402	Forklift w/operator - up to 8,000 lbs - OT.....	\$255.50	\$357.75
30403	Forklift w/operator - up to 8,000 lbs - DT.....	\$297.50	\$416.50
FORKLIFT LABOR - Dismantle			
31401	Forklift w/operator - up to 8,000 lbs - ST.....	\$213.25	\$298.75
31402	Forklift w/operator - up to 8,000 lbs - OT.....	\$255.50	\$357.75
31403	Forklift w/operator - up to 8,000 lbs - DT.....	\$297.50	\$416.50
4 STAGE FORKLIFT LABOR - Installation			
304040	4 stage Forklift w/operator - up to 5,000 lbs - ST.....	\$322.50	\$451.50
304041	4 stage Forklift w/operator - up to 5,000 lbs - OT.....	\$364.75	\$510.75
304042	4 stage Forklift w/operator - up to 5,000 lbs - DT.....	\$406.75	\$569.50
4 STAGE FORKLIFT LABOR - Dismantle			
314040	4 stage Forklift w/operator - up to 5,000 lbs - ST.....	\$322.50	\$451.50
314041	4 stage Forklift w/operator - up to 5,000 lbs - OT.....	\$364.75	\$510.75
314042	4 stage Forklift w/operator - up to 5,000 lbs - DT.....	\$406.75	\$569.50

INSTALLATION

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost
Describe work to be done: _____							Subtotal	
_____							5% GST	
							9.975% PST	
							Total	

DISMANTLE

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost
Describe work to be done: _____							Subtotal	
_____							5% GST	
							9.975% PST	
							Total	

FREEMAN in booth forklift

F R E E M A N

205 Viger W., Suite 207
Montreal, Quebec H2Z 1G2 Canada
Ph: 514-868-6666 • Fax: 514-394-2667
FreemanmontrealES@freemanco.com



**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**
COMPANY NAME _____ BOOTH #: _____
CONTACT NAME: _____ PHONE #: _____
E-MAIL ADDRESS _____

For Assistance, please call 514-868-6666 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com

HANGING SIGN LABOUR

INSTRUCTIONS

- All ceiling rigging must conform to Show Management rules and regulations and facility limitations.
- All overhead hanging must be assembled, installed, and removed by Freeman. Please refer to the Freeman Terms and Conditions found in the Exhibitors Services Manual as it relates. Please complete the enclosed Labor Order Form for labor to assemble your hanging sign.
- Set up instructions must be provided for signs needing assembly.
- Hanging anchor points must be pre-fabricated and ready for use.
- Overhead hanging signs are to be sent in separate containers directly to advance warehouse using the enclosed **Hanging Sign Labels**. This container MUST arrive no later than one week prior to the first exhibitor move-in day. If these procedures are not followed, Freeman cannot guarantee the hanging of your sign.
- Electrical signs must be in working order and in accordance with the National Electrical Code. ELECTRICAL SERVICE requirements must be ordered in advance on the enclosed ELECTRICAL SERVICE Order Form.
- If any hang point supports over 250 lbs., notify Freeman immediately for special authorization.

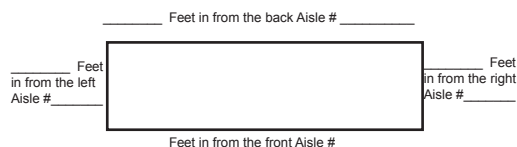
SIGN DESCRIPTION, SIZE & WEIGHT

- For signs other than banners, include blueprint or drawing with detailed information so hanging anchor points can be determined.

Type: Cloth Banner _____ Metal or Wood _____ Other _____
Shape: Square _____ Triangle _____ Rectangle _____ Other _____
Size: Height _____ Length _____ Width _____
Weight of Sign: _____
Does Your Sign Require Electricity _____ Assembly _____
Does Your Sign Designed to Rotate? _____ Yes _____ No
(Initial in the applicable box above)

PLACEMENT DIAGRAM

- Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed.
- The ceiling structure and relation to the support beams may require your sign to be moved from your specified location.



Number of feet from floor to top of sign: _____

EQUIPMENT AND LABOR RATES TO HANG SIGNS

Straight Time

8:00 A.M. to 4:00 P.M., Monday through Friday

Overtime

4:00 P.M. to 12:00 Midnight Monday through Friday,
8:00 A.M. to 12:00 Midnight Saturday and Sunday

Double Time

All times not mentioned above as well as holidays

Rigging Points and material

Includes scissor lift or telescopic boom with operator, during set-up and dismantling

Equipment (per day per unit)

		Advance Price	Standard Price
_____ 15293	Chain Hoist (I & D)	152.00	213.00
_____ 1529999	Motor Hoist (I & D)	330.00	462.00
_____ 1524999	Sling	27.25	35.50
_____ 1527999	Shackle	27.25	35.50

Equipment (duration of the show)

_____ 1523760	Rigging Point (4 pts min.)	777.00	1088.00
_____ 1523760	Rigging Point	194.25	272.00

Equipment With Crew

- Show site prices will apply to all labor orders placed at show site
- Rates are per lift and crew per hour
- One hour minimum per lift/crew - lift/crew thereafter is charged in half (1/2) hour increments
- Straight time cannot be guaranteed

	Straight Time	Overtime	Double Time
Scissorlift with crew			
Advance Price	\$213.25	\$255.50	\$297.50
Show Site Price	\$298.75	\$357.75	\$416.50

Manlift with cage with crew

Advance Price	\$241.75	\$283.75	\$325.75
Show Site Price	\$338.50	\$397.50	\$456.25

Installation Estimate

Approx Hours _____ Hourly Rate _____ Total Estimated Cost _____
_____ @ _____ = _____

Dismantle Estimate

Approx Hours _____ Hourly Rate _____ Total Estimated Cost _____
_____ @ _____ = _____

Supervision for assembly and disassembly of overhead hanging sign can be provided by Freeman, or by your company representative, display house, independent or lighting contractor.

Please indicate method of supervision you require for assembly/disassembly:

_____ Freeman I&D
_____ Exhibitor Personnel
_____ Display House

Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.

Freeman hanging sign labour

F R E E M A N

205 Viger W., Suite 207
Montreal, Quebec H2Z 1G2 Canada
514-868-6666 • Fax: 514-394-2667
FreemanMontrealES@freemanco.com

PLEASE INCLUDE THIS FORM WITH
YOUR HANGING SIGN ORDER FORM

STRUCTURAL INTEGRITY STATEMENT

THIS FORM MUST BE RETURNED FOR ALL SUSPENDED STRUCTURES

_____, the contracted exhibitor at the **SHOW NAME** and (if applicable), the display house or builder for the aforementioned exhibitor, do hereby certify and guarantee that the stress points for the hanging structure have been properly engineered and tested. We further certify that the structure can be hung safely and has been constructed to meet all applicable regulations and safety measures.

We hereby release, indemnify and forever hold harmless the **ASSOCIATION, FACILITY NAME, FREEMAN**, and its subsidiaries, their directors, officers, employees, representatives, agents and contractors from and against any and all liability, claims, damage, loss, fines, or penalties arising from the installation, use or dismantling of this structure. All hang points supporting in excess of 200 lbs. may be verified (metered) on site at exhibitor's expense.

Exhibiting Company: _____ Booth #: _____

Authorized Signature: _____

Printed Name: _____ Date: _____

E-Mail: _____

Display House/Builder (if applicable): _____

Authorized Signature: _____

Printed Name: _____ Date: _____

E-Mail: _____

Complete and return form to address listed at the top of this form.

FREEMAN structural integrity statement

F R E E M A N

205 Viger W., Suite 207
Montreal, Quebec H2Z 1G2 Canada
514-868-6666 • Fax: 514-394-2667
FreemanMontrealES@freemanco.com



**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call 514-868-6666 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

ELECTRICAL LABOUR

ELECTRICAL LABOUR RATES & SCHEDULE:

Description	Advance Price/Hr	Show Site Price/Hr
Straight Time- 8:00 A.M. to 4:00 P.M. Monday through Friday	\$ 110.00	\$ 143.00
Overtime- 6:00 A.M. to 8:00 A.M. and 4:00 P.M. to 12:00 Midnight Monday to Friday	\$ 165.00	\$ 214.50
Double Time 6:00 A.M. to 12:00 Midnight Saturday and Sunday		
12:00 Midnight to 6:00 A.M. and recognized holidays	\$ 220.00	\$ 286.00

Dismantle labour will be charged at 50% of the total install time rounded to the next half hour.

- Show site price applies to all labour orders placed at show site.
- Start time guaranteed only at start of working day.

Review the list of work below to determine if electrical labour is required in your booth. None of the following services may be performed by other Unions or I & D houses as it falls under electrical jurisdiction. Time and material charges will apply. Please visit the Freeman service desk to confirm that you are ready for service.

Note: For more information and an example of a completed floorplan please see the following page.

FLOOR WORK:

Floor work is the distribution of electrical under carpet and flooring.

☐ **OK TO PROCEED WITHOUT EXHIBITOR PRESENT:**

Complete Before: Date _____ Time _____

Work is completed prior to your arrival. Freeman must receive detailed blue prints/floor plans for power distribution under carpet.

PRINT NAME: _____

AUTHORIZED SIGNATURE: _____

☐ **EXHIBITOR SUPERVISION (DO NOT PROCEED):**

Date _____ Time _____ # of Electricians _____

NAME OF ON-SITE CONTACT: _____

CELL PHONE: _____

Special Instructions: _____

BOOTH WORK:

Booth work is any of the following. Please check all that apply:

- ☐ Distribution of electrical overhead (more than one drop location in your booth).
- ☐ Distribution of electrical through booth structure.
- ☐ Connection or hard wiring of all exhibitor equipment.
- ☐ Assembly and installation of all lighting from truss or beams (including assembly and hanging of truss).
- ☐ Wiring of overhead signs.
- ☐ Installation of electrical headers and/or light boxes.
- ☐ Other _____

Labor Request

Date _____ Time _____ Est. # Hours _____ # Electrician _____

Date _____ Time _____ Est. # Hours _____ # Electrician _____

NAME OF ON-SITE CONTACT: _____

CELL PHONE: _____

Special Instructions: _____

FREEMAN electrical labour

ELECTRICAL INSTRUCTIONS

- 1 Labour rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published.
- 2 A minimum charge of one hour is applicable to all labor requests. Additional time on the same day is billed in 1/2 hour increments. Continuations to another day are a minimum of 1 hour.
- 3 Labour must be picked up at the Freeman service desk. Charges for labour commence at time of dispatch to service the labour call. A one hour minimum will apply if an exhibitor representative is not present at the time of call or reschedules the call, unless 24 hour advance notice is received in writing.
- 4 Labour charges will include the time for electricians to gather the necessary tools and material for the job, have their work checked by the client and return the tools and material to the supply area.
- 5 Exhibitors may supply their own 14 gauge 3 wire, extension cords and/or power strips, both of which must be grounded and UL approved.

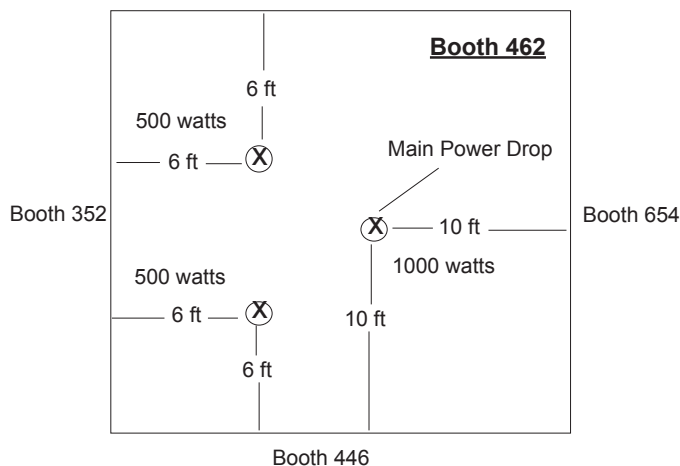
CANCELLATION POLICY

A 50% refund will be applied to electrical outlets cancelled after installation. Refunds will not be issued for materials and/or labour charges related to the installation.

EXAMPLE OF PLAN AND INFORMATION REQUIRED TO COMPLETE FLOORWORK

Please indicate the following on the floor plan.

1. Location and load of main power drop - please provide specific dimensions and wattages/amperages.
2. Location and load of all outlets - please provide specific dimensions and wattage, amperage and voltage.
3. Booth orientation - please provide surrounding aisle and/or booth numbers.



ELECTRICAL SERVICES

From under carpet wiring to overhead lighting, Freeman has the power to simplify your electrical needs and installation. We've answered your most common questions below to help you place your order or prepare for a detailed discussion. Whether you require basic household/office power or a more technical installation for equipment, audio-visual presentations or truss lights, our electrical specialists and qualified electricians are always available to assist you.

How do I know how much power I need?

First, review a layout of your exhibit, noting all of the items in it that require power. Consider lighting, computer equipment, and your own product. Are you bringing or renting any a/v equipment or ordering catering services that might need power? Will you be using a lead retrieval machine? If it's an item that plugs into a standard wall outlet found in a home or office (in North America), it will require 110/120 volt power. 208 or 480 volt power is generally used for machinery or industrial cooking devices and is ordered by single or 3 phase.

Next, mark the voltage and wattage or amperage (referred to as "load") (100 watts = 1 amp) of each piece of equipment at its location in the booth. This information should be provided on a name plate or stamp usually located on the back or bottom of the equipment. If not indicated, check our accompanying electrical usage guide for estimated wattages for common items used at trade shows or call your rental company/caterer for specifics. For lighting, loads are dictated by the wattage of the bulbs. Arm lights included with Freeman exhibit packages use 200 watt bulbs. Keep in mind that you need to order power for any lighting within your booth unless the lights are ordered directly from the Electrical Department (those listed on the Freeman electrical order form).

Finally, total the wattage for the 120 volt devices in each area and select an outlet that meets or exceeds that total. Separate outlets should be ordered for each piece of equipment and/or each power location to help minimize tripping/power outages. It is always safer to slightly overestimate your power requirements. Wattage or amperages cannot be combined for 208 or 480 volt apparatus. Please order separate outlets for each.

Do I need to order labour?

As the official service contractor, electrical installations must be performed by Freeman union labour. Labour is required for any electrical work over and above the delivery of outlets to the back wall of inline booths. Labour orders will automatically be input upon receipt of an electrical layout for under carpet installation (floor work) or to connect any 208 volt or higher services (hook up). Dismantle labour for electrical services is calculated at 50% of the installation time since much of the work is performed on a mass basis after booths are removed from the exhibit hall. Please see the electrical labour order form for further details, rules and regulations.

What is an electrical layout and why do I need one?

Like your own home, electrical boxes and wiring should not be visible once the exhibit is completed. At show site, they are the first things to be installed so that they can be hidden by drape, walls or counters and under flooring or carpet. Electricians, therefore, work on a blank slate. A good electrical layout or floor plan provides them with a simple overhead view of your booth indicating the locations and load of each electrical outlet and the orientation of your booth within the show itself. The layout should be to scale and provide specific measurements to each outlet along with surrounding aisle or booth numbers to ensure accuracy. For island booths, a main power location must also be indicated as it is the location from which other outlets are fed. Please see the sample layouts and electrical grid for further information.

When a layout and credit card are provided in advance, Freeman makes every effort to ensure that the floor work is completed before you arrive so that there is no delay in assembling your booth. Once carpet is laid, installing or changing electrical services becomes much more difficult and potentially costly.

Please note that layouts, complete with mandatory information, are required prior to the deadline date for electrical orders to be eligible for advance rates. Layouts are not required if all outlets are located at the back wall in inline booths.

Is the price for power per day?

Outlet or connection prices are typically for an entire show.

What is 24 hour power?

Many facilities these days are energy conscious and therefore turn off power overnight during show days. Power is turned off 1/2 hour after the show closes at the earliest and restored no later than 1/2 hour before the show opens the following day. 24 hour power is, as it sounds, power that is continuously on 24 hours per day.

If your booth includes, for example, refrigeration equipment, an aquarium or programmable apparatus that depends on uninterrupted power, you should consider ordering 24 hour service. Power is usually not turned off during move-in or move-out.

Where does the power come from?

Depending on the facility, the power can come from overhead catwalks, floor ports, columns, wall outlets or a combination of these sources. Check with the local Freeman branch office for more information.

Where will my power be located?

In-line and peninsula booths will find their main power source on the floor somewhere along the rear drape line of their booth. Island booths need to submit an electrical layout. Please see the sample layouts and electrical grid for further information.

What if I need power at another location besides the rear of my booth? What if I have multiple power locations?

Exhibitors requiring power at any location other than a back wall must submit an electrical layout. Please see the sample layouts and electrical grid for further information.

How many places will I have to plug in? How many things can I plug in?

For planning purposes, you should always assume that there is only one connection point per outlet ordered. Power strips can provide additional sockets but do not confuse having more places to plug in with additional power. For example – An order is placed for a 1500 watt outlet. A track light with 4 – 100 watt bulbs is plugged in to a power strip connected to the outlet, using 400 of the 1500 watts. Any lighting or equipment now plugged in to a second socket may not exceed 1100 watts.

Also keep in mind that power strips are designed, for safety purposes, to trip at 1500 watts or 15 amps. Using a power strip with a 2000 watt (20 amp) outlet will reduce it to a 1500 watt outlet.

All orders exceeding 120 volt/20 amps provide one connection point only cannot accommodate power strips and require labour for installation.

Can I bring my own extension cords and power strips? (Also known as plug strips, multi strips, etc.)

Exhibitors may use their own extension cords and power strips under the following conditions:

- The equipment must be 3 wire, 14 gauge minimum with a ground.
- The extension cords must be flat if they are to be laid under carpet. (Labour is required to lay the cords.)
- All power strips must have circuit protection.

Can I run my extension cords under the carpet myself?

For safety reasons, exhibitors are not allowed to run any electrical wiring under any type of floor covering or where they may be concealed in the booth structure. The show's electrical contractor is liable for electrical installations and therefore must perform all floor or booth work.

Will my floor work be completed before I arrive?

Every attempt is made to have floor work completed prior to carpet installation if you have submitted the following:

- A completed electrical order form.
- A valid and authorized credit card to be kept on file for the company.
- An electrical layout indicating the main power location, dimensions to each power location, the power required at each location, and surrounding aisle or booth numbers to determine orientation of the booth.

Labour and material charges apply.

When will my power be turned on?

Power is only guaranteed to be installed before the show opens. If Freeman is allowed early access to the facility, power is normally ready the first day of move-in for exhibitors but any special requests such as temporary chain motor power, programming machinery or testing equipment should be noted on your order.

Do I need lighting?

Lighting can dramatically change the impact of an exhibit, no matter the size. Used effectively, lighting can emphasize specific areas of a booth or highlight products. Also, an exhibit will appear dark and uninviting if the surrounding booths are lit and yours is not.

Can I hang my own lights?

10 x 10 booths with pop-up displays (a display that can be assembled in less than 30 minutes without tools) can hang their own lights and plug them in without ordering labour. Typically, exhibitors themselves can hang up to 4 lights as long as they require no more than 20 amps in total but it is best to clarify with the local branch. If a decorating company (including Freeman) has been contracted to install a display, electrical labour is required to install the lights. Due to union contracts, no other union is allowed to install electrical equipment.

Do I need to order power for my lighting?

Exhibitors ordering Electrical Services lighting (those listed on the Freeman electrical order form) do not need to order power. It is included in the rental. Exhibitors supplying their own lighting or renting lights need to order power. Labour may be required to hang the lights.

Do I need to order labour to plug in my lights or equipment?

Most 120 volt connections do not require labour. Exhibitors are welcome to plug in their own standard office devices. Labour is required for all 208 or 480 volt connections and if lights or equipment need wiring or if electrical cords are to be run under the carpet or in concealed areas to ensure that all electrical codes and building rules are met.

How can I save money and frustration when ordering electrical services?

Most importantly, be sure to submit your order before the discount price deadline date. If an electrical layout is needed, it also must be received, complete with mandatory information, before the deadline date to be eligible for discount pricing. Late orders can be subject up to a 50% increase in cost because of the behind-the-scenes planning required to distribute power.

Don't underestimate your power requirements and work within the local rules, regulations and union jurisdictions. They have been implemented to avoid problems. While it may seem simple to plug in lights and equipment, it is not uncommon for exhibit or non electrical staff to overload circuits. Trouble calls can become expensive when it takes time to find the source of a problem.

If unsure about labour, call us for direction and if necessary, place a "will call" order before the discount price deadline date. You will only incur a charge if labour is dispatched to your booth but you'll have secured the advance pricing. And, check in with the electrical or service desk as soon as you know you need labour, not at the time you want the electricians in your booth. It will help to avoid delays as we can schedule accordingly.

Lastly, try to resolve any disputes at show site. It is much easier to discuss electrical issues when both parties can physically review the installation.

Additional questions?

Call customer service at the number listed on the Quick Facts and ask for the Electrical Services Department. For fast, easy ordering, tools, and helpful hints go to www.freemanco.com/store.

FREEMAN

205 Viger W., Suite 207
Montreal, Quebec H2Z 1G2 Canada
514-868-6666 • Fax: 514-394-2667
FreemanMontrealES@freemanco.com



**DISCOUNT PRICE
DEADLINE DATE
APRIL 16, 2015**

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **THE AESTHETIC MEETING 2015 / MAY 16 - 18, 2015**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call 514-868-6666 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

ELECTRICAL OUTLETS

Power includes delivery of the service to one location at the rear of the booth in peninsula and inline booths. Please see the Electrical Labour order form for rates and instructions if you require outlets in other locations, have lights or electrical items to hang or erect, have orders for power of 208v or higher, or have other electrical requirements.

Part	Quantity Show	Discount Price	Standard Price	Show Site Price	TOTAL
------	------------------	-------------------	-------------------	--------------------	-------

110/120 VOLT (Power to be placed at back-centre of exhibit space)

40715	1500 Watts duplex outlet	_____	\$186.65	\$262.80	\$314.25 = \$ _____
40720	20 Amps	_____	\$270.65	\$379.60	\$456.05 = \$ _____

208 VOLT SINGLE PHASE

40915	15 Amps	_____	\$365.85	\$514.50	\$617.35 = \$ _____
40920	20 Amps	_____	\$496.85	\$699.40	\$838.50 = \$ _____
40930	30 Amps	_____	\$577.20	\$810.65	\$973.35 = \$ _____

208 VOLT THREE PHASE

401015	15 Amps	_____	\$365.85	\$514.50	\$617.35 = \$ _____
401030	30 Amps	_____	\$577.20	\$810.65	\$973.35 = \$ _____
401060	60 Amps	_____	\$719.35	\$1012.25	\$1213.90 = \$ _____
4010100	100 Amps	_____	\$1028.35	\$1446.10	\$1733.95 = \$ _____
4010200	200 Amps	_____	\$1395.45	\$1962.00	\$2355.50 = \$ _____
4010400	400 Amps	_____	\$1936.80	\$2724.00	\$3269.05 = \$ _____

POWER STRIPS AND EXTENSION CORDS

40305	Power Strip	_____	\$25.00	\$32.00	\$39.00 = \$ _____
403010	Extension cord 10'	_____	\$32.00	\$40.35	\$48.65 = \$ _____
403030	Extension cord 30'	_____	\$41.75	\$52.85	\$62.55 = \$ _____
403050	Extension cord 50'	_____	\$52.85	\$66.75	\$79.25 = \$ _____

Extension cords and power strips are available for rental at the Freeman Service Desk.

SPECIAL REQUIREMENTS

Please contact us at (514) 868-6666 or FreemanMontrealES@freemanco.com if you require additional information and/or electrical services not listed on this form.

ADDITIONAL INFORMATION

FOR ADVANCE PAYMENT PRICE

Your order with full payment along and a floor plan indicating main power location and distribution points, if applicable. Payment reception date determines pricing used.

MULTIPLE OUTLET LOCATIONS / ISLAND BOOTHS

A scaled floor plan is required for orders with multiple outlet locations and/or island booths. Detailed examples are provided on the following page. If a power location or main drop in an island booth is not provided prior to show move-in, a location will be determined by Freeman in order to maintain delivery schedules. Relocation of the service will be charged on a time and material basis.

POSITIONING (Installation & Dismantle)

There is a charge of \$60 per any positioning of each power other than behind the booths such as wire under the carpet and extension cord.

INLINE AND PENINSULA BOOTHS

Power will be placed in the back of the booth unless otherwise specified.

CANCELLATION

A 50% refund will be applied to electrical services cancelled after installation. Refunds will not be issued for materials and/or labour charges related to the installation.

OVERHEAD POWER

If you require your power from overhead (1500 watts only), there will be a 20% increase. Additional materials and labour may be incurred. Please contact FreemanMontrealES@freemanco.com.

EUROPEAN EQUIPMENT

Please inform us if you are using European equipment and supply technical sheets.

TOTAL COST

Sub-Total _____ + 5% GST _____ + 9.975% PST _____ = TOTAL _____

ELECTRICAL INSTRUCTIONS

HOW TO DETERMINE ELECTRICAL REQUIREMENTS

For Equipment

All electrical equipment is stamped or labeled with electrical ratings usually found on the back or bottom of the equipment. Verify voltage and either amperage or wattage from the information provided. Standard office and household items operate on 110/120 volt power. Machinery and equipment typically require 208 or 480 volt power.

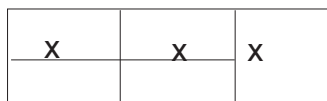
For Lighting

Verify the wattage of the bulbs in the lights and multiply by the number of bulbs/lights.

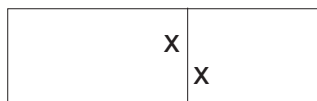
LOCATION OF POWER IN YOUR BOOTH

In-Line and Peninsula Booths

Power will be installed in one location, typically on the floor somewhere along the back of the booth, as indicated in the following diagrams: (We cannot guarantee that the outlet will be specifically located in the middle.)



IN-LINE BOOTHS / PENINSULA

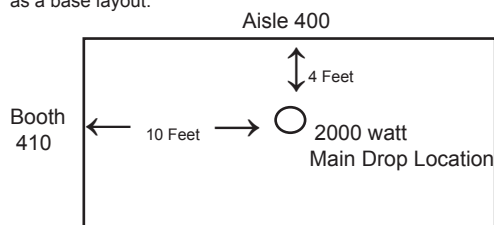


BACK TO BACK PENINSULA

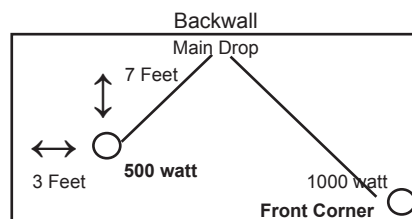
If power is required in locations other than indicated above, secondary distribution will be required and billed on a time and material basis. Please complete and submit an Electrical Labor Order Form with your power order, along with a floor plan as described below.

Island Booths/Multiple Outlets

Floor plans are always required for Island Booths and orders for multiple outlet locations. The floor plan must indicate booth dimensions, surrounding booth numbers for orientation within the facility, each outlet location, required wattage or amperage and location for main drop. If power location in an island booth is not provided prior to show move-in, a location will be determined by Freeman in order to maintain delivery schedules. Relocation of the service will be charged on a time and material basis. See examples below: A grid is available at freemanco.com to print as a base layout.



Island Booth with one outlet



10 X 20 Booth with multiple outlets
Labor Required

OTHER:

1. Labor is required for any and all electrical work over and above the installation of the main power drop. Please see the Electrical Labor form for complete details. Please complete the labor order form.
2. Dismantle labor will be automatically charged at 50% of the installation time and rounded to the nearest half hour.
3. All material and equipment provided by Freeman is for rental purposes only and remains the property of Freeman. All equipment will be removed at the close of the show by Freeman. The client is responsible for the rented material during the event, and will be charged for any broken, damaged, lost or stolen material supplied by Freeman.
4. All equipment regardless of power source, must comply with Federal, State and local codes. Freeman reserves the right to inspect all electrical devices and connections to ensure compliance with all codes. Freeman is required to refuse connections where the exhibitor wiring is not in accordance with local electrical code.
5. Standard wall and other permanent building utility outlets or sockets are not part of booth space and may not be used by exhibitors unless electrical services have been ordered.
6. Exhibitors' cords must be a minimum of 14 gauge 3 wire with ground and must be flat when used for floorwork. All multi-outlet devices (eg - power strips) must have circuit protection. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
7. Exhibitors' equipment will be modified to conform to Freeman receptacles. Labor and materials to install or change a cord cap will be billed on a time and material basis.
8. Exhibitors with hardwall displays must arrange for power to be installed inside the booth or provide access.
9. Power sharing is not permitted between exhibitors.

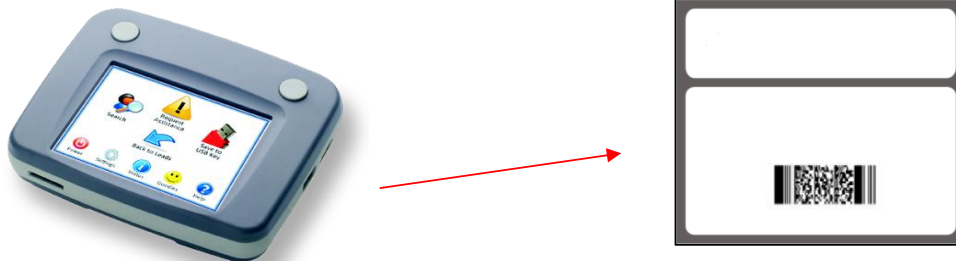
Voltage and amperage:

Voltages are 120, 208 and 600 V (60 Hz). Other voltages are available upon request.

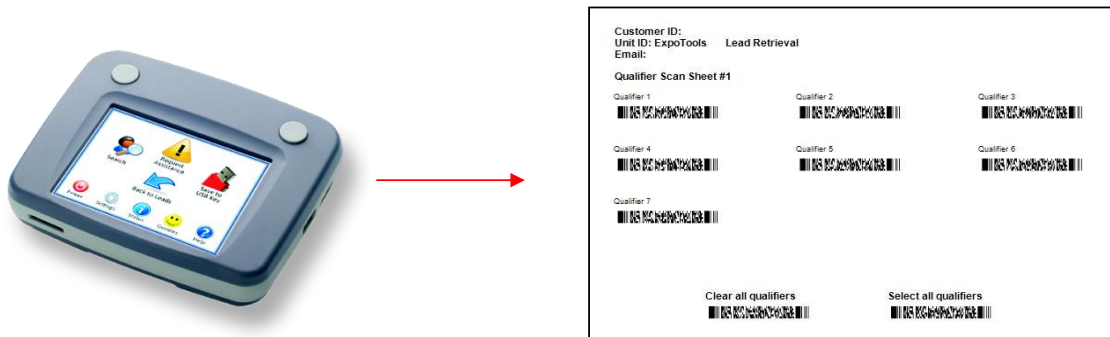
- For 200 Amps & more: the cost does not include wiring required for hook-up which will be supplied and installed by the client in a safe manner.
- To prevent overloading of circuits, exhibitors are not allowed to add wattage / amperage.
- All dimmers must be three-phased.
- The Master Electrician may refuse any connection in compliance with Freeman standards.
- All motors over 1/3 HP, provided by the exhibitor, must have a MAGNETIC STARTER AND MANUAL DISCONNECT SWITCH.
- Testing for proper voltage prior to plugging in or turning on your equipment may prevent serious damage.
- For your protection, install a surge protector on computerized equipment and machinery or an over/under voltage sensor.
- Freeman is not responsible for voltage fluctuations or power failures caused by temporary conditions.

LEAD CAPTURING INSTRUCTIONS

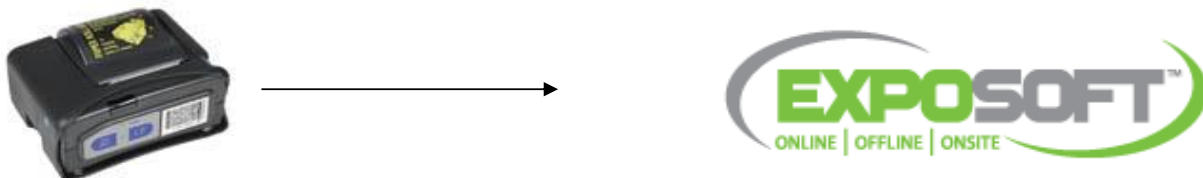
- 1 SCAN** - To collect your potential lead information simply point the scanner at the bar code (4 - 6 inches away) on the visitor/delegate badge and push one of the two GREY buttons (top right/left). All the information will be stored on the portable scanner.



- 2 VIEW** - After scanning a badge, the information will appear on the screen. To categorize/qualify your potential LEAD(S) simply select your qualifiers from the touch screen corresponding to your product(s)/service(s), for which the visitor/delegate expressed an interest.



- 3 RECEIVE** - You will receive your leads 1 -2 business days after the show via e-mail through your statement page link (Excel file). You can also rent a handy blue tooth printer (instant print outs) or you can use your own USB drive for downloads anytime (if purchased separately). You can now follow-up with your new LEADS instantly.



Contact ExpoSoft Lead Retrieval - leadretrieval@exposoft.com; Tel: 1.888.304.9161

The American Society for Aesthetic Plastic Surgery 2015

Montréal, QC, Canada - May 14-19, 2015

REGISTER ONLINE AT <http://emslr.emsreg.com/LR/regfull.asp?EventID=ASAPS15>

EXHIBITOR INFORMATION (PLEASE TYPE OR PRINT)

EXHIBITOR COMPANY : _____

CONTACT PERSON : _____ BOOTH # : _____

ADDRESS : _____

CITY : _____ PROV/STATE : _____

COUNTRY : _____ POSTAL CODE/ZIP : _____

TELEPHONE : _____ FAX : _____

E-MAIL : _____

ORDER DETAIL - *Please note: Our 2D barcode on the badges are encrypted. Only our scanners will decode the barcode.

DESCRIPTION	ON OR BEFORE Apr 14, 2015	AFTER Apr 14, 2015	QTY	TOTAL
Standard Package: Incl. 2D bar code scanner, View leads online, Does not include Wireless Printer	\$335.00	\$390.00		
EXTRAS				
Additional Scanner(s)	\$335.00	\$335.00		
Instant Wireless Printer (portable)	\$80.00			
USB Key containing your leads (Post show when you return the scanner)	\$105.00			
ON DEMAND - USE YOUR OWN USB KEY (Download your leads anytime)	\$80.00			
* If you are using your own scanners, they will not function. If you are using your own laptop or pc, you may be able to use our SideKick (via USB port), the cost is the same as a rental unit. No electrical outlets are required for any of our devices. Call us for more information.			TOTAL IN \$ USD	

PAYMENT INFORMATION

CREDIT CARD TYPE : ☐ ☐ ☐

CARD NUMBER :

NAME OF CARD HOLDER : _____

EXPIRY DATE : /

CVV2:

SIGNATURE OF CARD HOLDER : _____

FINE PRINT

The signature on this form indicates acceptance of the following terms of use:

- 1) The lead retrieval system is solely operated by the exhibitor, therefore Exposoft cannot be held responsible for lost data, whether it be from a loss of electrical power, operator manipulation or force majeure.
- 2) Lost, stolen, damaged or unreturned scanners will result in a charge of \$1500.00 to be administered to the attached credit card number.
- 3) Cancellations prior to 14 days from the opening date of the event will be entitled to a 100% refund.
All other cancellations are not entitled to a refund.
- 4) All lead retrieval units will be ready for pick up at the Exposoft lead retrieval counter starting one day prior to event show dates. All exhibitors must retrieve their lead retrieval unit. Exposoft does NOT deliver scanners.
- 5) All exhibitors must return the lead retrieval unit no later than 1 hour after close of the event on the final day of the event to avoid additional fees.

PLEASE FAX COMPLETED FORMS - PAGES 1 & 2 TO: FAX: 877.969.9092
OR

REGISTER ONLINE AT <http://emslr.emsreg.com/LR/regfull.asp?EventID=ASAPS15>

The American Society for Aesthetic Plastic Surgery 2015

Montréal, QC, Canada - May 14-19, 2015

EXHIBITOR INFORMATION (PLEASE TYPE OR PRINT)

EXHIBITOR NAME : _____ BOOTH # : _____

WHAT IS A SCAN SHEET?

Every scanner rental will be accompanied by one scan sheet. A scan sheet is simply a sheet containing barcodes that can be scanned using the hand-held scanner. The scan sheet when used with the lead retrieval scanner will greatly improve the quality of data collected. By completing and returning this form you can customize your scan sheet to reflect the type of products or services you offer. Using the scan sheet is very simple. Simply scan the badge of a delegate then scan the appropriate option(s) from the scan sheet. This information will be stored in the scanner and will be displayed in your printed report.

INTERESTS/ACTIONS (MAXIMUM 25 CHARACTERS PER ENTRY)

Fill in the list of options with your product and/or service lines as well as sales actions that you would like to take.

Note: We have pre-filled 6 mandatory options to get you started.

PRICE LIST

OPTION 1

CATALOGUE

OPTION 2

EMAIL

OPTION 3

PHONE CALL

OPTION 4

SALES VISIT

OPTION 5

HOT LEAD

OPTION 6

OPTION 7

OPTION 8

OPTION 9

OPTION 10

OPTION 11

OPTION 12

OPTION 13

OPTION 14

OPTION 15

OPTION 16

OPTION 17

OPTION 18

Note: Changes to your options will not be permitted onsite. Please ensure your choices are accurate.

PLEASE FAX COMPLETED FORMS - PAGES 1 & 2 TO: FAX: 877.969.9092

or

REGISTER ONLINE AT <http://emslr.emsreg.com/LR/regfull.asp?EventID=ASAPS15>

Contact Exposoft Lead Retrieval: leadretrieval@exposoft.com or call 1.888.304.9161

COMPUTER & AUDIO VISUAL ORDER FORM

COMPANY:	_____	SHOW NAME:	THE AESTHETIC MEETING 2015	
STREET:	_____	LOCATION:	Montreal Congres Center	
CITY:	_____	BOOTH #:	_____	
PROV / STATE:	_____	INSTALLATION DATE:	May 15, 2015	TIME: _____
E-MAIL:	_____	EXHIBIT START DATE:	May 16, 2015	TIME: 9:00
PHONE:	_____	EXHIBIT END DATE:	May 18, 2015	TIME: 16:30
ORDERED BY:	_____	CONTACT ON-SITE:	_____	
PO #:	_____	STAYING AT:	_____	PHONE: _____

QUANTITY	EQUIPMENT AVAILABLE	SHOW RATE		TOTAL
FLAT SCREEN MONITORS				
	17" LCD FLAT SCREEN MONITOR	\$150.00		
	20" LCD FLAT SCREEN MONITOR	\$240.00		
	24" LCD FLAT SCREEN MONITOR	\$270.00		
	32" LCD FLAT SCREEN MONITOR	\$450.00		
	37" LCD FLAT SCREEN MONITOR	\$660.00		
	40" LCD FLAT SCREEN MONITOR	\$900.00		
	42" PLASMA FLAT SCREEN MONITOR	\$960.00		
	45" LCD FLAT SCREEN MONITOR	\$1,200.00		
	50" PLASMA FLAT SCREEN MONITOR	\$1,350.00		
	52" LCD FLAT SCREEN MONITOR	\$1,440.00		
	60" LCD FLAT SCREEN MONITOR	\$2,250.00		
	65" PLASMA FLAT SCREEN MONITOR	\$2,400.00		
	70" PLASMA FLAT SCREEN MONITOR	\$2,550.00		
	FLAT SCREEN MONITOR FLOOR STAND (RENTED WITH MONITOR ONLY)	\$150.00		
	SHELF FOR MONITOR FLOOR STAND	\$30.00		
COMPUTERS (All computers come with 10/100 Ethernet, Windows and Office software)				
	STANDARD DESKTOP COMPUTER (comes with 17" monitor)	\$325.00		
	NOTEBOOK COMPUTER	\$325.00		
COMPUTER ACCESSORIES				
	I-PAD WIRELESS PRESENTER KIT	\$270.00		
	LASER PRINTER - B & W, 15 PPM	\$450.00		
	DESKTOP SPEAKERS - PAIR	\$150.00		
	ETHERNET 10/100 8 PORT SWITCH	\$150.00		
VIDEO PLAYERS (see Monitors above)				
	DVD PLAYER - MULTIZONE	\$225.00		
	BLU-RAY PLAYER	\$450.00		
VIDEO ACCESSORIES				
	VIDEO CART WITH SKIRT	\$90.00		
	6 FT TRIPOD SCREEN	\$150.00		
AUDIO EQUIPMENT				
	CD PLAYER (REQUIRES SOUND SYSTEM)	\$120.00		
	BOOTH AUDIO SYSTEM 1 (2 SPEAKERS, MIXER/AMPLIFIER)	\$450.00		
	BOOTH AUDIO SYSTEM 2 (2 SPEAKERS, MIXER/AMPLIFIER, CD PLAYER, WIRELESS MIC)	\$900.00		
	WIRELESS MICROPHONE (HANDHELD, LAVALIER, OR HEADSET)	\$420.00		
OTHER				
	PLEASE INQUIRE IF YOU DO NOT SEE WHAT YOU NEED!			

PAYMENT MUST ACCOMPANY YOUR ORDER (CLICK 'PAYMENT' BOX ; USE ARROW TO SELECT METHOD)		EQUIPMENT TOTAL:		
CREDIT CARD #:	_____	DELIVERY & PICKUP:	\$100	
EXPIRY:	_____	LABOUR - SETUP/DISMANTLE:		
		LABOUR - ADDITIONAL:		
		CABLES & CONSUMABLES:		
		SUB-TOTAL:		
AUTHORIZED SIGNATURE:	_____	PROVINCIAL SALES TAX:	9.975%	
NAME ON CREDIT CARD:	_____	GST or HST:	5%	
DATE:	_____	PST EXEMPTION:		\$0.00
Administration Fees will apply on all credit card transactions over \$5,000		TOTAL:		

For further information, please contact:	Éric Gagné	514-868-6656 PH
e-mail address:	eric.gagne@freemanco.com	514-868-6658 FAX

INSTRUCTIONS FOR USE

- 1 It couldn't be simpler! Just complete the form on-line, save to your desktop, & e-mail to the e-mail address above.

TERMS & CONDITIONS

- 1 Please forward payment in full with your order.
- 2 Orders received less than 7 business days prior to setup date may be subject to additional charges.
- 3 Written order cancellation must be received at least 5 business days prior to setup date to avoid a 1 day charge.
- 4 Your authorized representative must be at your booth at specified date & time to accept delivery of equipment.
Please note: we cannot leave equipment in your booth without your representative there to receive it.
- 5 The equipment is your responsibility until picked up by a Freeman Audio Visual Canada representative.
Please do not leave equipment unattended in your booth when the show finishes.
- 6 Any extension of the rental period must be arranged prior to termination of the original rental period.
- 7 Customer is liable for full replacement value of rented equipment & is responsible for insuring said equipment.
- 8 Customer agrees to be bound by all applicable license & copyright laws for software on rented equipment.
- 9 Freeman Audio Visual Canada is not responsible for any equipment performance problems caused by customer's sof

2015 Annual Aesthetic Meeting (14190)

From 2015/05/16 to 2015/05/18

PORTAL AVAILABLE FEBRUARY 1ST, 2015

TAKE ADVANTAGE OF OUR COMPETITIVE PRICES ONLINE

Anticipated price until May 3, 2015 – Order your services online

Regular price from May 4, 2015 till May 14, 2015 - Order your services online

Set-up price May 15, 2015 - Order your services on-site at the Service Desk

EXHIBITOR SERVICES

Online
ordering



- **Plumbing****
- **Telecoms and Internet****
- **Cleaning – Please specify the date(s) required**
- **Security**

Others
services

Food & Beverage Services – Order forms available February 1ST, 2015

Audio Visual Equipment & Services (Audio, lightning and video)

Freeman Audio Visual Canada

Please contact: Eric.gagne@freemanco.com

****MANDATORY PLAN - Please send your plan by email at portailclient@congresmtl.com**

Plumbing

Required at all time

**Telecoms and
Internet**

Booth more than 20 x 20
(Plan not required for Wireless Internet)

NEED HELP? [Online](#) Ordering Process

**START
MY ORDER**

<https://portailclient.congresmtl.com/en>

